



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

Board Meeting

Tuesday, December 9, 2025 @ 12:00 Noon

Sweet Briar Farm

357 County Road 1132, Linden, Texas 75563

Cecelia Huff, Board Chairperson

Michelle Morehead, B.S., CCAP, NCRT, NCRI, Chief Executive Officer

If you need assistance with physical accessibility to the meeting, please call 430-218-8277

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Agenda 12/9/2025*

4. Approval of Minutes 10/28/2025*

5. Chairperson's Comments and Recognitions

6. Training

Board Appreciation

7. Committee Reports and Information – No committee reports at this time.

- A. Planning & Evaluation
- B. Personnel
- C. Finance
- D. Executive
- E. Nominating
- F. By Laws

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

8. Action Items

A. Seat new board member(s), if any* - No new members at this time.

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Misty Van Hooser
- 2) Family Empowerment Report.....(OS 5.9).....Heather Humphries
- 3) Human Resource Report.....(OS 5.9).....Rachel Kelsey
- 4) Service & HS Transportation Reports.....(OS 5.9)Robert Norton
- 5) Information Technology Report.....(OS 5.9).....David Buford
- 6) Financial Reports.....Melissa Burrows
- 7) Quality Assurance Report.....Berny Harris

C. Discuss/Approve Health and Mental Health Services Advisory Meeting

- 1. Lead Mitigation Plan
- 2. Field Trip Request Form
- 3. Activity Request Form
- 4. Hearing Referral Form

5. Vision Referral Form

9. Staff Reports

Staff Reports are located under the consent agenda.

10. Chief Executive Officer's Report

11. Discussion Items

1. Transitional Housing Change in Scope

2. Head Start Program Fall Data

- a. School Readiness Performance Data Fall 2025 Data
- b. Parent, Family and Community Engagement Goals Fall 2025 Data
- c. CLASS Fall 2025 Data
- d. Program Goals Fall 2025

12. Audience Comments

13. Executive Session – No Executive Session

Reminder: According to Robert's Rules of Order, the minutes from Executive Session are reviewed and approved exclusively by those members who were present at the session. While there's an option to share the minutes with all members, the confidentiality of the discussions must be preserved.

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes.

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

14. Required Action from Executive Session

15. Adjourn Board Meeting

* Requires Board Vote

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Community Services of Northeast Texas, Inc.
Board Meeting MINUTES
October 28, 2025
510 E. Bonham St., Jefferson, Texas 75567

Board Members

John Baxter, Treasurer - Present
Representing Texana Bank, Private Sector

Cecelia Huff, Board Chair - Present
Representing Bowie County, Poverty Sector

Ross Hyde - Present
Representing Titus County, Private Sector

Jason Wright – Absent
Representing Senator Ted Cruz, Public Sector

Karen Jones – Absent
Marion County Tax A/C

Lindsay Hergert - Present
Representing Cass County Judge Travis Ransom, Public Sector

Keri Winters, Secretary - Present
Private Sector

Harmony Roberson - Present
Representing Cass County, Poverty Sector

Judge Doug Reeder, Vice-Chair - Present
Morris County Judge, Public Sector

Teresa Thompson – Present
Private Sector

Martavius Jones, Parliamentarian - Absent
Representing Camp County as Policy Council Liaison, Poverty Sector

Angela Thompson – Present
Representing Bowie County, Poverty Sector

CALL TO ORDER

Cecelia Huff, Board Chairperson called the meeting to order at 12:25 p.m.

Quorum: established 9 of 12, members present.

AGENDA

Motion: John Baxter, Treasurer moved to accept the 10/28/2025 agenda

Second: Ross Hyde, Member

All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

8/26/2025 Board Meeting Minutes

Motion: Lindsay Hergert, Member moved to accept the minutes as presented.

Second: Angela Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Cecelia recognized everyone for being present.

TRAINING / PRESENTATIONS

Berny Harris presented Head Start Governance Requirements including Roles and Responsibilities.

COMMITTEE REPORTS – No committee reports at this time.

- A. Planning & Evaluation
- B. Personnel
- C. Finance
- D. Executive
- E. Nominating
- F. By Laws

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

Action Items

- A. Seat new board member(s), if any***

Re-seat Private Sector Members:

John Baxter*

Motion: Doug Reeder, Vice Chairperson moved to re-seat John Baxter.

Second: Ross Hyde, Member

All in favor voted aye, none opposed, the motion carried unanimously

Keri Winters*

Motion: Lindsay Hergert, Member moved to re-seat Keri Winters.

Second: John Baxter, Treasurer

All in favor voted aye, none opposed, the motion carried unanimously

Ross Hyde*

Motion: Harmony Roberson, Member moved to re-seat Ross Hyde.

Second: Keri Winters, Member

All in favor voted aye, none opposed, the motion carried unanimously

Teresa Thompson*

Motion: John Baxter, treasurer moved to re-seat Teresa Thompson.

Second: Ross Hyde, Member

All in favor voted aye, none opposed, the motion carried unanimously

Remove Previous Policy Council Liaison

Martavius Jones*

Motion: Doug Reeder, Vice Chairperson moved to remove Martavius Jones as the Policy Council Liaison.

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

Poverty Sector Elections Report presented by CSNT, Inc. Leadership Team

Heather Humphries presented the Poverty Sector Elections Report stating that voting took place in the three most impoverished counties in CSNT's service area; Bowie, Cass, and Lamar Counties. The new members will begin their service in January 2026.

Seat/Re-seat Poverty Sector Board Members (to begin/continue service January 2026):

Sheyenne Baker – Policy Council Liaison*

Motion: Ross Hyde, Member moved to seat Sheyenne Baker.

Second: John Baxter, Treasurer

All in favor voted aye, none opposed, the motion carried unanimously

Casey Purifoy – Bowie County*

Motion: Lindsay Hergert, Member moved to seat Casey Purifoy.

Second: Angela Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

Harmony Roberson – Cass County*

Motion: Ross Hyde, Member moved to seat Harmony Roberson.

Second: Angela Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

Jenny Wilson – Lamar County*

Motion: John Baxter, Treasurer moved to seat Jenny Wilson.

Second: Harmony Roberson, Member

All in favor voted aye, none opposed, the motion carried unanimously

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Misty Van Hooser
- 2) Family Empowerment Report.....(OS 5.9).....Amy Perales
- 3) Human Resource Report.....(OS 5.9).....Rachel Kelsey
- 4) Service & HS Transportation Reports.....(OS 5.9)Robert Norton
- 5) Information Technology Report.....(OS 5.9).....David Buford
- 6) Financial Reports.....Melissa Burrows
- 7) Quality Assurance Report.....Berny Harris

Motion: Harmony Roberson, Member

Second: Lindsay Hergert, Member

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

C. Discuss/Approve Continued use of the 15% De Minimus Cost Rate & Indirect Cost Rate Certification

Berny Harris discussed the continued use of the 15% De Minimus Cost Rate & Indirect Cost Rate Certification.

Motion: Doug Reeder, Vice Chairperson

Second: John Baxter, Treasurer

All in favor voted aye, none opposed, the motion carried unanimously

D. Discuss/Approve 2026 Head Start Community Assessment Update

Berny Harris discussed the 2026 Head Start Community Assessment Update.

Motion: Angela Thompson, Member

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

E. Discuss/Approve Succession Plan Update

Michelle Morehead discussed the Succession Plan Update.

Motion: Keri Winters, Member

Second: Doug Reeder, Vice Chairperson

All in favor voted aye, none opposed, the motion carried unanimously

F. Discuss/Approve Bylaws Update (Succession)

Michelle Morehead discussed the Bylaws Update.

Motion: Keri Winters, Member

Second: John Baxter, Treasurer

All in favor voted aye, none opposed, the motion carried unanimously

G. Discuss/Approve Head Start Standard Operating Procedures

Misty Van Hooser discussed the changes to the Head Start Operating Procedures. The only changes were the changes to the job titles and schedules.

Motion: Ross Hyde, Member

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

H. Discuss/Approve Head Start Operating Manuals and Forms

Misty Van Hooser discussed the changes to the Head Start Operating Manuals and Forms. The only changes were the changes to job titles and schedules.

Motion: Harmony Roberson, Member

Second: Angela Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

I. Discuss/Approve Job Descriptions

Michelle Morehead discussed the job descriptions.

Motion: John Baxter, Treasurer

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

J. Discuss/Approve Updated Volunteer Rates

Misty Van Hooser discussed the Updated Volunteer Rates.

Motion: Angela Thompson, Member

Second: Harmony Roberson, Member

All in favor voted aye, none opposed, the motion carried unanimously

K. Discuss/Approve Policy Council Bylaws

Misty Van Hooser discussed the Policy Council Bylaws.

Motion: Harmony Roberson, Member

Second: Teresa Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports

Staff reports are located under the consent agenda this month.

10. Chief Executive Officer's Report

Michelle Morehead presented the CEO's monthly report.

11. Discussion Items

None

AUDIENCE COMMENTS

None

EXECUTIVE SESSION – No Executive Session

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- b. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

REQUIRED ACTION FROM EXECUTIVE SESSION

None

ADJOURN

Motion: Angela Thompson, Member motioned to adjourn at 1:00 pm
Second: Harmony Roberson, Member
Hearing no descent, adjournment passed.

Approved by: _____, on _____, 2025
(Board Secretary) (Date)



HEAD START PROGRAM DIRECTOR REPORT

NOVEMBER 2025

Head Start Preschool (HS)

Strengths

- Funded enrollment utilized: 456 slots
 - We had 9 children move over Thanksgiving break but are enrolling 12 students starting December 1, 2025
- High health coverage: 95%+ children with insurance and health care
- Strong family engagement: 62% involved in child progress discussions
- Nutrition education coverage: ~61% families
- ESL training provided to 10 families

Weaknesses

- 23 children with IEPs (~5%) require additional support
- Limited mental health and housing assistance for families

Early Head Start (EHS)

Strengths

- Funded enrollment fully utilized: 16 slots
- 100% families received at least one family service
- Full health coverage: 100% children with insurance and health care
- Strong family engagement: 100% involved in child progress discussions
- Nutrition education coverage: 100% families

Weaknesses

- No full-working-day or full-calendar-year slots available
- No mental health, housing, or crisis intervention services provided



Office of Head Start - Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2025-2026)

Date

11/17/2025

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	465	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	465	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	465	100.00%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cumulative Enrollment

	<i># of participants</i>	<i>% of participants over Funded Enrollment</i>
Total Cumulative Enrollment	488	4.95%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
1 Year Old	0	0.00%
2 Years Old	0	0.00%
3 Years Old	197	40.37%
4 Years Old	291	59.63%
5 Years Old	0	0.00%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	25	5.12%

Foster Care

	<i># of children</i>	<i>% of children</i>
Total number of enrolled children who were in foster care at any point in the program year	16	3.28%

Prior Enrollment of Children

	<i># of children</i>	<i>% of children</i>
The second year	162	33.20%
Three or more years	18	3.69%

Ethnicity And Race

	<i># of Hispanic or Latino Origin participants</i>	<i>% of Hispanic or Latino Origin participants</i>	<i># of Non-Hispanic or Non-Latino Origin participants</i>	<i>% of Non-Hispanic or Non-Latino Origin participants</i>
American Indian or Alaska Native	0	0.00%	0	0.00%
Asian	0	0.00%	0	0.00%
Black or African American	11	2.25%	213	43.65%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	44	9.02%	141	28.89%
Biracial or Multi-Racial	21	4.30%	21	4.30%
Other Race	36	7.38%	1	0.20%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	<i># of children</i>	<i>% of children</i>
English	445	91.19%
Of these, the number of children acquiring/learning another language in addition to English	22	
Spanish	41	8.40%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	2	0.41%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages		0.00%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	<i># at Beginning of Enrollment Year</i>	<i>% at Beginning of Enrollment Year</i>	<i># at End of Enrollment Year</i>	<i>% at End of Enrollment Year</i>
Children with health insurance	467	95.70%		0.00%
Children with accessible health care	466	95.49%		0.00%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	384	78.69%		0.00%
Children with accessible dental care	421	86.27%		0.00%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Education Program (IEP), indicating they were determined eligible to receive special education and related services	23	4.95%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	464	100.00%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	292	62.93%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	12	2.59%
Housing Assistance	2	0.43%
Asset Building Services	29	6.25%
Mental Health Services	5	1.08%
Substance Misuse Prevention	1	0.22%
Substance Misuse Treatment	7	1.51%
English as a Second Language (ESL) Training	10	2.16%
Assistance in enrolling into an education or job training program	24	5.17%
Research-based parenting curriculum	235	50.65%
Involvement in discussing their child's screening and assessment results and their child's progress	288	62.07%
Supporting transitions between programs	255	54.96%
Education on preventive medical and oral health	281	60.56%
Education on health and developmental consequences of tobacco product use	99	21.34%
Education on nutrition	286	61.64%
Education on postpartum care	2	0.43%
Education on relationship/marriage	7	1.51%
Assistance to families of incarcerated individuals	0	0.00%



Office of Head Start - Early Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2025-2026)

Date

11/20/2025

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	16	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	16	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	16	100.00%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cumulative Enrollment

	<i># of participants</i>	<i>% of participants</i>
Total Cumulative Enrollment	16	100.00%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
Under 1 Year Old	0	0.00%
1 Year Old	5	31.25%
2 Years Old	11	68.75%
3 Years Old	0	0.00%
Pregnant Women	0	0.00%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	0	0.00%

Foster Care

	# of children	% of children
Total number of enrolled children who were in foster care at any point in the program year	4	25.00%

Prior Enrollment of Children

	# of children	% of children
The second year	3	18.75%
Three or more years	0	0.00%

Ethnicity And Race

	# of Hispanic or Latino Origin participants	% of Hispanic or Latino Origin participants	# of Non-Hispanic or Non-Latino Origin participants	% of Non-Hispanic or Non-Latino Origin participants
American Indian or Alaska Native	0	0.00%	0	0.00%
Asian	0	0.00%	0	0.00%
Black or African American	1	6.25%	11	68.75%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	1	6.25%	1	6.25%
Biracial or Multi-Racial	0	0.00%	1	6.25%
Other Race	1	6.25%	0	0.00%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	# of children	% of children
English	15	93.75%
Of these, the number of children acquiring/learning another language in addition to English	1	6.25%
Spanish	1	6.25%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	0	0.00%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	0	0.00%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	# at Beginning of Enrollment Year	% at Beginning of Enrollment Year	# at End of Enrollment Year	% at End of Enrollment Year
Children with health insurance	16	100.00%		0.00%
Children with accessible health care	16	100.00%		0.00%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	15	93.75%		0.00%
Children with accessible dental care	16	100.00%		0.00%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Family Service Plan (IFSP), indicating they were determined eligible to receive early intervention services	2	12.50%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	15	93.75%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	15	100.00%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	0	0.00%
Housing Assistance	0	0.00%
Asset Building Services	0	0.00%
Mental Health Services	0	0.00%
Substance Misuse Prevention	0	0.00%
Substance Misuse Treatment	0	0.00%
English as a Second Language (ESL) Training	1	6.67%
Assistance in enrolling into an education or job training program	4	26.67%
Research-based parenting curriculum	15	100.00%
Involvement in discussing their child's screening and assessment results and their child's progress	15	100.00%
Supporting transitions between programs	14	93.33%
Education on preventive medical and oral health	15	100.00%
Education on health and developmental consequences of tobacco product use	0	0.00%
Education on nutrition	15	100.00%
Education on postpartum care	0	0.00%
Education on relationship/marriage	0	0.00%
Assistance to families of incarcerated individuals	0	0.00%

Family Empowerment Report



**October and November
2025**

More Than the Weather Has Been Changing!

October and November have been months of learning, growth, and community impact for our Family Empowerment Program.

Collaboration and Learning

On October 5, 2025, five CSNT team members attended the East Side Work Group Meet-Up in Beaumont, TX. This group brings together four agencies that provide CSBG assistance to their communities:

*Tri-County Community Action, Inc.
South East Texas Regional Planning Commission
Greater East Texas Community Action Program
Community Services of Northeast Texas, Inc.*

Alongside Brittny Brymer, Program Specialist for Training and Technical Assistance, and Karen Keith, Community Affairs Training and Technical Assistance for TDHCA, we spent the day sharing strategies to better serve our customers. A major focus was improving how our data tells the story of our agencies and the people we serve—because accurate reporting means stronger programs and greater impact.

Tenant-Based Rental Assistance Program

Our Tenant-Based Rental Assistance (TBRA) case manager is currently working with over 30 clients in the program. He collaborates closely with the CSBG Family Empowerment team and Family Empowerment Advocates to ensure TOPS clients have all the resources they need to lead improved, empowered, and self-reliant lives.

Our new Family Empowerment Director has been actively learning the inner workings of the program by walking through several inspections over the past few weeks.

Looking ahead, we are striving to increase our client load by at least 20 households in the 2026 program year—a goal that will help us reach even more families in need.

CSBG Program: Changing Lives

Our Community Services Block Grant (CSBG) program continues to make a real difference in the lives of those we serve across our counties.

In November, we combined our CSBG Stabilization Program with Tenant-Based Rental Assistance (TBRA) to help a man transition from living in his car to having his own apartment. While our case managers worked together to create a plan for permanent housing, we were able to provide temporary shelter in a local motel.

Through generous local donations, he received most of the household essentials needed to set up his new home. After settling in, he was even able to arrange a visit with his children—something he hadn't been able to do for several months.

This is what empowerment looks like: collaboration, compassion, and community support coming together to change lives.

Mrs. Margaret's Food Pantry Small, but makes a difference

Food Drive Success

CSNT recently came together for a food and hygiene product drive to replenish the shelves of Mrs. Margaret's Food Pantry in our Mount Pleasant office. The drive was not only successful—it was competitive!

At the end of the competition, the clear winners are the customers we will be able to serve. Thanks to everyone who participated, we've made a big impact—but the work isn't done yet. The pantry is still in need of donations of:

- ❖ Non-perishable food items*
- ❖ Travel-sized personal hygiene products*

Most of us don't worry about what we'll eat or whether we can brush our teeth or wash our hair. But the people we serve worry every day. They could be your friend, your neighbor, a coworker, or someone who attends your church.

Want to help? Donations can be dropped off at the Mount Pleasant office. Every item makes a difference!

Expanding Our Impact

We're excited to announce that Mrs. Margaret's Food Pantry is expanding beyond food and hygiene products! Soon, we'll also provide common household items such as:

- ❖ Dishes*
- ❖ Silverware*
- ❖ Pots and pans*
- ❖ Clothing*
- ❖ Other essential items*

This expansion means we can help families not only meet basic needs but also create a safe, functional home environment.

How can you help? Donations of household goods and gently used clothing are now welcome at our Mount Pleasant office

If you would like to donate, please contact:
Amy- 430-218-8203 email amy.perales@csntexas.org
Kari- 903-717-7305 email Kari.Furnish@csntexas.org
Heather- 903-717-7301 email heatherl.humphries@csntexas.org



Employee Count Updates

Please note report information is as of 10/31/2025:

	Total Employees	Full Time	Part Time	Sub/Temp
Head Start	68	65		3
Early Head Start	5	5		
CSBG/CEAP/TBRA	6	6		
ICP	4	4	1	
Totals	84	80	1	3

October Hires: 2 (ICP, EHS)

October Terminations: 0

Wipfli HRO Updates

- Improving hiring process
- Updating Onboarding SOP
- Leveraging Paychex Hiring Portal
- CMS disclosure completed

Wipfli CAS Updates

- Grant tracker has been in use 2 months now and has helped to identify trends and plan grants.
- The new Accounts Payable requisition form was implemented in October and will facilitate data entry in a more streamlined format.
- Sage Intacct data cutover is underway; testing to begin soon.



Employee Count Updates

Please note report information is as of 11/30/2025:

	Total			
	Employees	Full Time	Part Time	Sub/Temp
Head Start	70	67	0	3
Early Head Start	5	5	0	0
CSBG/CEAP/TBRA	7	7	0	0
ICP	5	4	1	0
Totals	87	83	1	3

November Hires: 3 (HS, CEAP)

November Terminations: 0

Wipfli HRO Updates

- Improving hiring process
- Leveraging Paychex Hiring Portal

Wipfli CAS Updates

- Completing reconciliations and information requests for audits
- Streamlining AP processes and month end reporting
- Supporting Sage Intacct conversion.

Service Department Report

OCT 2025

Service Department

Department makeup

4 full time employees

0 temporary employees

0 Head Start employees under temporary supervision.

Head Start Transportation

Cost per child to transport: 0

Transportation Costs:

	Children	Staff	Children	Staff
Vehicle Maintenance cost (Campus)			YTD =	
Vehicle Maintenance cost (Buses)			YTD =	
Vehicle Maintenance cost (Exec. Office)			YTD =	
Vehicle fuel cost (Gas Campus)		688.15	YTD =	3777.55
Vehicle fuel cost (Exec. Office)		386.97	YTD =	4116.26
Vehicle fuel cost (BUS CAMPUS)		104.63	YTD =	626.86
Vehicle insurance cost (Buses)			YTD =	
Vehicle driver cost buses			YTD =	
Total transportation cost:		1179.75		
Total number transported:		0		

Service Department Report

NOV 2025

Service Department

Department makeup

4 full time employees

0 temporary employees

0 Head Start employees under temporary supervision.

Head Start Transportation

Cost per child to transport: 0

Transportation Costs:

	Children	Staff	Children	Staff
Vehicle Maintenance cost (Campus)			YTD =	
Vehicle Maintenance cost (Buses)			YTD =	
Vehicle Maintenance cost (Exec. Office)			YTD =	
Vehicle fuel cost (Gas Campus)		515.67	YTD =	4293.22
Vehicle fuel cost (Exec. Office)		332.57	YTD =	4448.83
Vehicle fuel cost (BUS CAMPUS)		117.20	YTD =	744.06
Vehicle insurance cost (Buses)			YTD =	
Vehicle driver cost buses			YTD =	
Total transportation cost:		965.44		
Total number transported:		0		

I.T. REPORT

DAVID BUFORD

I.T. COORDINATOR

I HAVE INSTALLED AND CONFIGURED THE NEW PCS IN THE ADMINISTRATION BUILDING TO BEGIN TESTING THEIR INTEGRATION WITH THE SERVER. WE ARE CURRENTLY PREPARING ADDITIONAL SYSTEMS FOR THE H.S.M.B. LOCATION AS WELL AS THE MT. PLEASANT SITE.

THIS HAS BEEN A LENGTHY PROCESS, BUT IT IS NECESSARY TO ENSURE THAT ALL USERS ARE OPERATING ON UP-TO-DATE EQUIPMENT AND THAT EVERY WORKSTATION IS FULLY FUNCTIONAL AND PROPERLY CONFIGURED.

COMMUNITY SERVICES OF NORTHEAST TEXAS

Statement of Activities - Head Start Report

01 - HEADSTART

From 10/1/2025 Through 10/31/2025

12 month program ending 11/30/2025 (92% of grant year elapsed)

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	
REVENUES			
GRANTS			
	321,639.40	3,538,933.10	
IN KIND			
	194,151.82	1,576,829.13	
Total REVENUES	<u>515,791.22</u>	<u>5,115,762.23</u>	
EXPENSES			
EXPENSES			
PERSONNEL	210,479.36	1,994,076.32	
FRINGE BENEFITS	36,099.14	428,919.68	
TRAINING AND TECHNICAL	10,830.19	48,354.50	
ASSISTANCE			
EQUIPMENT	0.00	6,299.00	
SUPPLIES	8,165.28	123,755.36	
FOOD	8,836.31	85,489.59	
OTHER	54,104.86	849,622.52	
INDIRECT COST	43,917.78	312,985.87	
Total EXPENSES	<u>372,432.92</u>	<u>3,849,502.84</u>	\$4,533,387 Total Award 85% Spent
IN KIND			
	194,151.82	1,576,829.13	\$1,133,347 Total Needed 100% Met
Total EXPENSES	<u>566,584.74</u>	<u>5,426,331.97</u>	
NET GAIN/LOSS	<u>(50,793.52)</u>	<u>(310,569.74)</u>	

COMMUNITY SERVICES OF NORTHEAST TEXAS

Statement of Activities - Head Start Report

32 - EARLY HEAD START GRANT

From 10/1/2025 Through 10/31/2025

12 month program ending 11/30/2025 (92% of grant year elapsed)

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	
REVENUES			
GRANTS			
	19,235.42	159,408.25	
IN KIND			
	<u>2,130.50</u>	<u>20,679.43</u>	
Total REVENUES	<u>21,365.92</u>	<u>180,087.68</u>	
EXPENSES			
EXPENSES			
PERSONNEL	14,529.74	118,882.51	
FRINGE BENEFITS	1,360.22	12,278.97	
TRAINING AND TECHNICAL	125.00	2,325.67	
ASSISTANCE			
SUPPLIES	45.69	5,620.42	
FOOD	0.00	6,084.22	
OTHER	876.22	16,576.35	
INDIRECT COST	<u>2,657.78</u>	<u>15,082.39</u>	
Total EXPENSES	<u>19,594.65</u>	<u>176,850.53</u>	\$269,268 Total Award 66% Spent
IN KIND			
	<u>2,130.50</u>	<u>20,679.43</u>	\$67,317 Total Needed 31% Met
Total EXPENSES	<u>21,725.15</u>	<u>197,529.96</u>	
NET GAIN/LOSS	<u>(359.23)</u>	<u>(17,442.28)</u>	

COMMUNITY SERVICES OF NORTHEAST TEXAS
Statement of Activities
21 - CEAP UB
From 10/1/2025 Through 10/31/2025
12 month program ending 12/31/2025 (83% of grant year elapsed)

	Current Period Actual	Current Year Actual	
Revenues and other support			
Contractual revenue - grants	0.00	2,793,352.59	
Other	0.00	0.00	
Total Revenues and other support	0.00	2,793,352.59	
Expenses			
Admin	(6,209.48)	109,865.55	
Household Crisis	0.00	1,182.71	
Utility Assistance	8,996.65	2,501,543.82	
Program Services	(8,813.46)	88,736.47	
Travel	0.00	0.00	
Total Expenses	(6,026.29)	2,701,328.55	\$ 2,795,819 Total Award 97% Spent
Transfers			
Transfers	0.00	0.00	
Total Transfers	0.00	0.00	
Net Gain/(Loss)	6,026.29	92,024.04	

COMMUNITY SERVICES OF NORTHEAST TEXAS

Statement of Activities

22 - CSBG UB

From 10/1/2025 Through 10/31/2025

12 month program ending 12/31/2025 (83% of grant year elapsed)

	Current Period Actual	Current Year Actual	
Revenues and other support			
Contractual revenue - grants	51,494.22	249,433.77	
Donations from participants	0.00	0.00	
Total Revenues and other support	<u>51,494.22</u>	<u>249,433.77</u>	
Expenses			
Personnel	12,012.26	66,784.50	
Fringe Benefits	1,972.78	12,005.50	
Travel	1,915.50	3,906.65	
Equipment	1,482.05	2,178.84	
Supplies	2,875.16	8,928.89	
Contractual	0.00	390.52	
Other	29,643.35	97,103.93	
Indirect Costs	0.00	0.00	
Total Expenses	<u>49,901.10</u>	<u>191,298.83</u>	\$432,707 Total Award 44% Spent
Transfers	-	-	
Transfers	0.00	0.00	
Total Transfers	<u>0.00</u>	<u>0.00</u>	
Net Gain/(Loss)	<u>1,593.12</u>	<u>58,134.94</u>	

COMMUNITY SERVICES OF NORTHEAST TEXAS
Statement of Activities
22 - CSBG UB

COMMUNITY SERVICES OF NORTHEAST TEXAS

Statement of Activities

41 - ATMOS ENERGY MIP Sheetpos;SHARE THE WARMTH PROGRAMMIP Sheetpos;

From 10/1/2025 Through 10/31/2025

12 month program ending 12/31/2025 (83% of grant year elapsed)

	Current Period Actual	Current Year Actual	
Revenues and other support			
Contractual revenue - grants	0.00	107,484.00	
Other	0.00	0.00	
Total Revenues and other support	0.00	107,484.00	
Expenses			
Admin	0.00	7,760.00	
Utility Assistance	0.00	124,458.80	
Total Expenses	0.00	132,218.80	<i>\$107,484 Total Award 100% Spent</i>
Transfers			
Transfers	0.00	0.00	
Total Transfers	0.00	0.00	
Net Gain/(Loss)	0.00	(24,734.80)	

COMMUNITY SERVICES OF NORTHEAST TEXAS
Check/Voucher Register - Check Register
1045 - TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2
From 10/1/2025 Through 10/31/2025

Check Num...	Effective Date	Vendor Name	Check Amount
2874	10/9/2025	ABERNATHY COMPANY	251.70
2875	10/9/2025	ABERNATHY COMPANY	2,455.00
2876	10/9/2025	ABERNATHY COMPANY	759.72
2877	10/9/2025	SOUTHWESTERN ELECTRIC POWER	1,014.97
2878	10/9/2025	AEP-SWEPCO-EA	287.97
2879	10/9/2025	AEP-SWEPCO-EA	515.40
2880	10/9/2025	AEP-SWEPCO-EA	692.01
2881	10/9/2025	AEP-SWEPCO-EA	517.73
2882	10/9/2025	AEP-SWEPCO-EA	180.00
2883	10/9/2025	AEP-SWEPCO-EA	186.00
2884	10/9/2025	AFLAC	1,583.40
2885	10/9/2025	BOWIE CASS	578.81
2886	10/9/2025	BOWIE CASS	508.28
2887	10/9/2025	BOWIE CASS	510.08
2888	10/9/2025	CHEANEITA GEORGE	52.26
2889	10/9/2025	HEALTHCARE EXPRESS LLP	1,067.00
2890	10/9/2025	HEALTHJOY LLC	915.49
2891	10/9/2025	KATHY JO RODGERS	313.00
2892	10/9/2025	LAKERIDGE APARTMENTS	1,888.00
2893	10/9/2025	LINDA SUE BEST	1,965.00
2894	10/9/2025	PINE TERRACE APARTMENT	948.00
2895	10/9/2025	PINE TERRACE APARTMENT	598.00
2896	10/9/2025	PINE TERRACE APARTMENT	474.00
2897	10/9/2025	NARROW PATH PROPERTY MANAGEMENT	795.00
2898	10/9/2025	PADDY PROPERTIES	542.00
2899	10/9/2025	PAM MCMICHEAL	308.00
2900	10/9/2025	REGION VIII ESC	4,000.00
2901	10/9/2025	RENEWED HOPE HOMES	627.00
2902	10/9/2025	REPUBLIC SERVICES #070	116.63
2903	10/9/2025	RPM STAFFING PROFESSIONALS, INC.	1,146.78
2904	10/9/2025	VESTIS GROUP , INC	289.34
2905	10/18/2025	ABILA	1,296.06
2906	10/18/2025	SOUTHWESTERN ELECTRIC POWER	911.50
2907	10/18/2025	SOUTHWESTERN ELECTRIC POWER	265.58
2908	10/18/2025	SOUTHWESTERN ELECTRIC POWER	184.51
2909	10/18/2025	ATLANTA ISD	700.00
2910	10/18/2025	CENTERPOINT ENERGY ENTEX	100.17
2911	10/18/2025	CENTERPOINT ENERGY ENTEX	71.53
2912	10/18/2025	AREA WIDE PROPERTIES	1,400.00
2913	10/18/2025	ETEX TELEPHONE CORP, INC.	1,454.85
2914	10/18/2025	ODP BUSINESS SOLUTIONS, LLC	370.32
2915	10/18/2025	ODP BUSINESS SOLUTIONS, LLC	355.99
2916	10/18/2025	ODP BUSINESS SOLUTIONS, LLC	120.77
2917	10/18/2025	ODP BUSINESS SOLUTIONS, LLC	363.66
2918	10/18/2025	ODP BUSINESS SOLUTIONS, LLC	56.42
2919	10/18/2025	OMKAR INVESTMENT LLC	144.03
2920	10/18/2025	PLATFORM TRANSITION LLC	3,050.00
2921	10/18/2025	POSITIVE PROMOTIONS, INC.	117.05
2922	10/18/2025	RPM STAFFING PROFESSIONALS, INC.	596.16
2923	10/18/2025	SCHOOL HEALTH CORPORATION	346.56
2924	10/18/2025	TEXARKANA INDEPENDENT SCHOOL DISTRICT	4,882.00
2925	10/18/2025	VANCO SYSTEMS, INC.	970.08
2926	10/18/2025	WIPFLI LLP	25,440.00
2927	10/24/2025	ABERNATHY COMPANY	1,688.50
2928	10/24/2025	SOUTHWESTERN ELECTRIC POWER	1,398.67

COMMUNITY SERVICES OF NORTHEAST TEXAS
Check/Voucher Register - Check Register
1045 - TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2
From 10/1/2025 Through 10/31/2025

Check Num...	Effective Date	Vendor Name	Check Amount
2929	10/24/2025	SOUTHWESTERN ELECTRIC POWER	303.76
2930	10/24/2025	SOUTHWESTERN ELECTRIC POWER	94.10
2931	10/24/2025	SOUTHWESTERN ELECTRIC POWER	364.58
2932	10/24/2025	AMERICAN EXPRESS	7,729.31
2933	10/24/2025	AMERICAN EXPRESS	14,309.66
2934	10/24/2025	BEN E KEITH CO	4,051.80
2935	10/24/2025	BEN E KEITH CO	2,776.48
2936	10/24/2025	BEN E KEITH CO	833.50
2937	10/24/2025	BEN E KEITH CO	974.51
2938	10/24/2025	CENTERPOINT ENERGY ENTEX	59.48
2939	10/24/2025	MOUNTAIN VALLEY OF TEXARKANA	216.00
2940	10/24/2025	RPM STAFFING PROFESSIONALS, INC.	662.40
2941	10/24/2025	TOSHIBA FINANCIAL SERVICES	1,017.12
2942	10/24/2025	TOSHIBA FINANCIAL SERVICES	6,863.08
2943	10/24/2025	VESTIS GROUP , INC	66.69
2944	10/24/2025	VESTIS GROUP , INC	31.15
2945	10/30/2025	SOUTHWESTERN ELECTRIC POWER	218.68
2946	10/30/2025	SOUTHWESTERN ELECTRIC POWER	1,142.02
2947	10/30/2025	SOUTHWESTERN ELECTRIC POWER	858.22
2948	10/30/2025	AEP-SWEPCO-EA	319.35
2949	10/30/2025	AEP-SWEPCO-EA	47.84
2950	10/30/2025	AEP-SWEPCO-EA	646.26
2951	10/30/2025	AEP-SWEPCO-EA	1,046.64
2952	10/30/2025	ATLANTA ISD FOOD SERVICE	630.00
2953	10/30/2025	BLUE CROSS BLUE SHIELD	39,297.50
2954	10/30/2025	BOWIE CASS	102.00
2955	10/30/2025	BOWIE CASS	65.00
2956	10/30/2025	BOWIE CASS	100.00
2957	10/30/2025	CAMCO ELEVATOR INC	150.00
2958	10/30/2025	CECELIA HUFF	79.80
2959	10/30/2025	CENTERPOINT ENERGY ENTEX	70.62
2960	10/30/2025	BENEFITS TECHNOLOGY RESOURCES LLC	200.00
2961	10/30/2025	WILLIAM MICHAEL BERRY	320.00
2962	10/30/2025	WILLIAM MICHAEL BERRY	1.00
2963	10/30/2025	WILLIAM MICHAEL BERRY	355.20
2964	10/30/2025	ODP BUSINESS SOLUTIONS, LLC	521.07
2965	10/30/2025	ODP BUSINESS SOLUTIONS, LLC	275.21
2966	10/30/2025	ODP BUSINESS SOLUTIONS, LLC	1,170.81
2967	10/30/2025	ODP BUSINESS SOLUTIONS, LLC	216.13
2968	10/30/2025	RELIABLE ALARM SERVICE, LLC	45.00
2969	10/30/2025	RPM STAFFING PROFESSIONALS, INC.	608.58
2970	10/30/2025	TEACHSTONE TRAINING LLC	157.95
2971	10/30/2025	VESTIS GROUP , INC	31.22
2972	10/30/2025	VESTIS GROUP , INC	66.69
2973	10/30/2025	VESTIS GROUP , INC	31.15
2974	10/30/2025	VESTIS GROUP , INC	31.22
2975	10/30/2025	VESTIS GROUP , INC	66.69
2976	10/30/2025	VESTIS GROUP , INC	31.15
2977	10/30/2025	VESTIS GROUP , INC	31.22
2978	10/30/2025	WIPFLI LLP	22,896.00
82617	10/9/2025	A & R SERVICE CENTER LLC	10.00
82618	10/9/2025	BRANDON ELLIOTT	2,000.00
82619	10/9/2025	ABIGAIL RODRIGUEZ	56.00
82620	10/9/2025	AUDREY N ALEXANDER	954.00
82621	10/9/2025	ALFORD AIR CONDITIONING AND HEATING LLC	8,415.00

COMMUNITY SERVICES OF NORTHEAST TEXAS
Check/Voucher Register - Check Register
1045 - TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2
From 10/1/2025 Through 10/31/2025

Check Num...	Effective Date	Vendor Name	Check Amount
82622	10/9/2025	AT&T	1,581.41
82623	10/9/2025	ATLANTA INDEPENDENT SCHOOL DIST	5,000.00
82624	10/9/2025	BOBBY'S B&G AUTOMOTIVE INC.	231.65
82625	10/9/2025	BLOOMBURG ISD	694.40
82626	10/9/2025	CALIE'S ACRE	408.00
82666	10/9/2025	CENTERPOINT ENERGY	1,057.00
82667	10/9/2025	CITY OF MOUNT PLEASANT	130.00
82668	10/9/2025	CITY OF OMAHA	246.24
82669	10/9/2025	CITY OF PARIS	220.99
82670	10/9/2025	CITY OF DAINGERFIELD	186.00
82671	10/9/2025	CITY OF HUGHES SPRINGS	469.32
82672	10/9/2025	CITY OF JEFFERSON WATER .	116.94
82673	10/9/2025	CITY OF PITTSBURG	314.71
82674	10/9/2025	CREEKSIDE HOLDINGS LLC	760.00
82675	10/9/2025	DIRECT ENERGY	1,043.36
82676	10/9/2025	EMMANUEL BAPTIST CHURCH	156.00
82677	10/9/2025	GREG'S MIRACLE MART	128.03
82678	10/9/2025	G RODZ DIVERSE INVESTMENTS	850.00
82679	10/9/2025	H&M PROPERTIES	720.00
82680	10/9/2025	Heartland Village - MAIN OFFICE	556.00
82681	10/9/2025	RAY STRUBE PROPERTIES LLC	591.00
82682	10/9/2025	JIMMY MITCHELL	686.00
82683	10/9/2025	KALASHINE HOPKINS LLC	610.00
82684	10/9/2025	MARGARETT JOHNSON	430.00
82685	10/9/2025	MARIA B GUERRERO	500.00
82686	10/9/2025	MCI	68.49
82687	10/9/2025	MOISES HERRERA PROPERTY BY PAM LLC	1,865.00
82688	10/9/2025	NATHAN BELL, LLC	154.00
82689	10/9/2025	NATIONAL GRANT MANAGMENT ASSOCIATION	174.00
82690	10/9/2025	Patricia Jones	700.00
82691	10/9/2025	PEST-PRO SERVICES INC	75.00
82692	10/9/2025	PTL VILLAGE LLC	754.00
82693	10/9/2025	RENTONE LLC	453.00
82694	10/9/2025	RHYTHM OPS, LLC	546.20
82695	10/9/2025	SHEYENNE BAKER	22.40
82696	10/9/2025	S.W. ARKANSAS TELE. CO-OP	251.86
82697	10/9/2025	TAMMY HILL	1,095.00
82698	10/9/2025	TEXAS DEPARTMENT OF LICENSING & REGULATION	40.00
82699	10/9/2025	TERESA THOMPSON	39.20
82700	10/9/2025	TNT Properties of Texarkana	1,100.00
82701	10/9/2025	TRICO LUMBER CO.	106.37
82702	10/9/2025	TEXARKANA WATER UTILITIES	150.00
82703	10/9/2025	TXU-ASSISTANCE GROUP	670.33
82704	10/9/2025	VIOLET HERNANDEZ	39.31
82705	10/18/2025	ALERT 360	42.79
82706	10/18/2025	HUGHES SPRINGS ISD	800.00
82707	10/18/2025	LINDEN FUEL CENTER	955.94
82708	10/18/2025	R. MORGAN, LLC	1,150.00
82709	10/24/2025	AT&T	108.60
82710	10/24/2025	FROG STREET PRESS LLC	1,400.00
82711	10/24/2025	HUGHES SPRINGS ISD	343.20
82712	10/24/2025	NATIONWIDE	13,911.09
82713	10/24/2025	NATIONAL HEAD START ASSOCIATION	2,800.00
82714	10/24/2025	TRICO LUMBER CO.	301.54
82715	10/24/2025	VERIZON WIRELESS	2,386.25

COMMUNITY SERVICES OF NORTHEAST TEXAS
Check/Voucher Register - Check Register
1045 - TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2
From 10/1/2025 Through 10/31/2025

Check Num...	Effective Date	Vendor Name	Check Amount
82716	10/30/2025	A & R SERVICE CENTER LLC	433.88
82717	10/30/2025	ATLANTA FIRST METHODIST CHURCH	222.00
82718	10/30/2025	B & S TRUE VALUE HARDWARE	34.98
82719	10/30/2025	CALIE'S ACRE	628.00
82720	10/30/2025	CARLIN JOHNSON PETTY CASH CUSTODIAN	85.09
82721	10/30/2025	CENTERPOINT ENERGY	283.28
82722	10/30/2025	CITY OF LINDEN	438.62
82723	10/30/2025	CITY OF PITTSBURG	138.80
82724	10/30/2025	CLAY HUNTER	170.00
82725	10/30/2025	DAVID JOHNSTON	262.82
82726	10/30/2025	DBACS PROPERTIES	248.00
82727	10/30/2025	HEATHER HUMPHRIES	170.00
82728	10/30/2025	JIMMY MITCHELL	588.00
82729	10/30/2025	JOHN BAXTER	23.80
82730	10/30/2025	KARI FURNISH	262.82
82731	10/30/2025	LAMAR CO-OP	599.06
82732	10/30/2025	LINDSAY HERGERT	46.20
82733	10/30/2025	NATIONAL HEAD START ASSOCIATION	7,500.00
82734	10/30/2025	NORTH TEXAS TOLLWAY AUTHORITY	6.29
82735	10/30/2025	PEST-PRO SERVICES INC	150.00
82736	10/30/2025	PITTSBURG ISD FOOD SERVICE	180.00
82737	10/30/2025	QUANESHIA BAKER	170.00
82738	10/30/2025	RHYTHM OPS, LLC	546.20
82739	10/30/2025	STEVE JENKINS	1,970.00
82740	10/30/2025	SUMMIT UTILITIES OF ARKANSAS	628.00
82741	10/30/2025	TERESA THOMPSON	58.80
82742	10/30/2025	TEXAS MUTUAL INSURANCE COMPANY	1,679.13
82743	10/30/2025	THE WOODLAND APTS L.P.	625.00
82744	10/30/2025	TRICO LUMBER CO.	22.78
82745	10/30/2025	UPSHUR RURAL ELEC. CORP.	263.50
82746	10/30/2025	WILSON AUTOMOTIVE	890.75
Report Total			<u>265,506.24</u>

COMMUNITY SERVICES OF NORTHEAST TEXAS
Statement of Financial Position
As of 10/31/2025

	Current Year Balance	Beginning Period Balance	Current Period Change
Assets			
Cash	279,977.23	305,243.67	(25,266.44)
Grant receivables	57,324.85	154,445.04	(97,120.19)
Prepaid Expense	188,208.44	188,208.44	0.00
Other receivables	(200.00)	(100.00)	(100.00)
Property and equipment	3,221,094.33	3,221,094.33	0.00
Accumulated depreciation	(2,037,082.45)	(2,027,101.15)	(9,981.30)
Total Assets	<u>1,709,322.40</u>	<u>1,841,790.33</u>	<u>(132,467.93)</u>
Liabilities			
Accounts payable	11,876.21	22,038.97	(10,162.76)
Accrued expenses	498,694.38	469,887.23	28,807.15
Total Liabilities	<u>510,570.59</u>	<u>491,926.20</u>	<u>18,644.39</u>
Net Assets			
Net Assets	<u>1,198,751.81</u>	<u>1,349,864.13</u>	<u>(151,112.32)</u>
Total Net Assets	<u>1,198,751.81</u>	<u>1,349,864.13</u>	<u>(151,112.32)</u>
Total Liabilities and Net Assets	<u>1,709,322.40</u>	<u>1,841,790.33</u>	<u>(132,467.93)</u>

Head Start Lead Mitigation Plan

Misty Van Hooser
Date: November 2025



Goal

Ensure all Head Start facilities are free from lead hazards in water and paint to protect children's health and comply with federal and state regulations.

Campus Overview & Current Status

Campus	Water Lead Mitigation	Paint Lead Mitigation	Year Built
AISD Primary	Lead Filter	Only use Non-Lead Paint	1999
BISD	Lead Testing - City	Only use Non-Lead Paint	1980
D-LSISD	Lead Filters	Only use Non-Lead Paint	1960
HSHS	Lead Filter	Only use Non-Lead Paint	1964
HSISD	Lead Filter	Only use Non-Lead Paint	1987
Pittsburg HS	Lead Filter	Only use Non-Lead Paint	1987
Pittsburg ISD	No Lead Pipes	Only use Non-Lead Paint	2016
Texarkana ISD	No Lead Pipes	Only use Non-Lead Paint	2025

Action Plan by Category

1. Water Safety

- Immediate Actions:
 - Verify functionality and maintenance of existing lead filters.
 - All classroom's have access to portable water coolers
 - Install water filtration systems in kitchen.

- Long-Term Actions:
 - Work with local LEA partners to ensure no lead pipes are within our facility.
 - Obtain annual water report from the city that provides the water supply.

2. Paint Safety

- Immediate Actions:
 - Confirm documentation of non-lead paint usage.
 - Conduct visual inspections for peeling or chipping paint.
- Long-Term Actions:
 - Implement annual paint safety audits.
 - Train maintenance staff on lead-safe work practices.

3. Communication & Training

- Provide staff training on lead hazard awareness.

4. Monitoring & Compliance

- Create a centralized record keeping system for lead testing and mitigation records.
- Align with EPA and Head Start Performance Standards.
- Schedule annual reviews of lead safety protocols.



Timeline

Phase	Timeframe	Key Activities
Phase 1: Audit	Nov–Feb 2026	Site inspections, water inspection reports
Phase 2: Upgrade	Jan–Jun 2026	Filter replacements as needed
Phase 3: Training	Jul–Aug 2026	Staff workshops, parent communication
Phase 4: Review	Sep–Oct 2026	Compliance check



On-Going Monitoring and Documentation

- Establish a centralized digital system for tracking lead testing results and mitigation actions across all campuses.
- Schedule annual water and paint safety audits to ensure continued compliance with EPA and Head Start standards.

- Maintain detailed records of all inspections, filter replacements, paint applications, and plumbing upgrades.
- Assign designated staff at each campus to oversee lead safety documentation and reporting.
- Review and update the Lead Mitigation Plan annually based on audit findings and regulatory changes.

Campus Risk Assessment

The following table summarizes the risk level for each campus based on year built and current water mitigation measures. Risk levels are categorized as High, Medium, or Low according to the age of infrastructure and presence of lead-safe plumbing.

Campus	Year Built	Water Mitigation	Risk Level
AISD Primary	1999	Lead Filter	Medium
BISD	1980	Lead Testing - City	Medium
D-LSISD	1960	Lead Filters	High
HSHS	1964	Lead Filter	High
HSISD	1987	Lead Filter	Medium
Pittsburg HS	1987	Lead Filter	Medium
Pittsburg ISD	2016	No Lead Pipes	Low
Texarkana ISD	2025	No Lead Pipes	Low



COMMUNITY SERVICES HEAD START FIELD TRIP REQUEST FORM



Date of Request:

Director:

Teacher:

Field Trip Date:

Place:

Purpose of Field Trip:

Departure Time:

Return Time:

Additional Transportation Needed: Yes No

Purchase Requisition Needed: Yes No

(If yes, attach purchase requisition to request form)

Admin. Office Only:

Assistant to H.S.

Director

initial _____

Nutrition Information

Payer Source: ☐ Head Start ☐ USDA ☐ Other

Posted Menu for day of Field Trip:

Changed Menu for Field Trip:

Teacher Signature

Date

Campus Director Signature

Date

Nutrition Coordinator Signature

Date

Education Coordinator Signature

Date



COMMUNITY SERVICES HEAD START ACTIVITY REQUEST FORM

Center: _____

Director: _____

Activity Request Date: _____

Planned Activity and Date of Activity: _____

Place: _____

Early Release: ☐ Yes ☐ No

[If yes, Give time]

Time of Release: _____

Purchase Requisition Needed: ☐ Yes ☐ No

(If yes, attach purchase requisition to request form)

Nutrition Information

Menu Change: ☐ Yes ☐ No

{If yes, complete below section}

Payer Source: ☐ Head Start ☐ USDA ☐ Other

Planned Menu for day of Activity:

Campus Director Signature

Date

Nutrition Coordinator Signature

Date

Family Engagement Coordinator Signature

Date

Education Coordinator Signature

Date

Assistant to the H.S. Director Initial: _____ Date: _____



HEARING REFERRAL FORM

Date: _____

Dear Head Start Parent:

Head Start requires each student receive a hearing screen after entry to school.

Your child _____ has failed the initial hearing test and also his/her follow-up re-screen.

It is suggested that he/she needs further testing by a physician.

Please take this form with you when your child is examined and ask the physician to complete the bottom half. Return completed form to **Susan Horner**.

Thank you for your cooperation in this matter.

Dear Physician,

Please complete the following check list and return this form at your earliest convenience to:

Susan Horner
Head Start
Nutrition Coordinator
P. O. Box 427
Linden, Tx. 75563
Fax: 903-756-3254

I have examined _____ on _____ and find the following:
(patient/student name) (date)

- ☐ A fully treatable problem
- ☐ A partially treatable problem
- ☐ A non-treatable problem

Hearing problem was found to be of the:

☐ outer ear ☐ middle ear ☐ inner ear ☐ other _____

I expect that on completion of treatment there will be:

- ☐ No significant hearing handicap that may interfere with learning.
- ☐ A handicap that may interfere with learning.

Special

Recommendations: _____

Physician's signature Date



**3COMMUNITY SERVICES OF NORTHEAST TEXAS
HEAD START
VISION REFERRAL FORM**

Date: _____

Dear Head Start Parent:

Head Start requires each student receive a vision screen after entry to school.

Your child _____ has failed the initial vision test with our SPOT Vision Screener.

It is required that he needs further testing by an optometrist and or your primary care physician.

Please take this form with you when your child is examined and ask the physician/optometrist to complete the bottom half. Return completed form to your child's **Family Empowerment Advocate**.

Thank you for your cooperation in this matter.

Dear Physician,

Please complete the following check list and return this form at your earliest convenience to:

Susan Horner
Head Start
Nutrition Coordinator
P. O. Box 427
Linden, Tx. 75563
Fax – 903-756-3254

I have examined _____ on _____ and find the following:

(patient/student name)

(date)

- ☐ No visual problem
- ☐ A fully treatable problem
- ☐ A partially treatable problem
- ☐ A non-treatable problem

Visual Acuity: Right _____ Left _____

Vision problem found: _____ Glasses received : ☐ Yes ☐ No

Special Recommendations: _____

Physician's signature

Date

Early Head Start Quality Assurance Report PY01/FY25

October Report/September Data

How Are We Doing?



EARLY HEAD START Attendance - September 2025

- ✓ **16** Actual Enrollment (Under/Over - **0** Student(s)) – Funded **16**
- ✓ **12.5%** Disability Students – **10%** Target
- ✓ **89%** Average Daily Attendance (Actual Enrollment)



EARLY HEAD START NFS/ICP/Admin Expenses Rate

- ✓ **\$18,849** NFS Collected - **\$67,317** NFS Needed
- ✓ **\$10,723** Indirect Costs Collected
- ✓ **9%** Admin Expense Rate



Early Head Start CACFP Meals/Reimbursements

- ✓ **\$2,547** Reimbursed This Month - **\$13,523** Reimbursed This Year
- ✓ **21** days of Service – **882** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



EARLY HEAD START Quality Assurance

- ✓ **2** Files Reviewed/**6** Classrooms Observed
- ✓ **0** Incomes Verified/**51** Surveys/**0** Community Contacts
- ✓ **Self-Assessment** – **3** Findings/**3** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **45** Findings/**45** Corrections/**0** Remaining

ANNOUNCEMENTS:

Preparing for the FA 1 Federal Review. Completing the 2026 Head Start Community Assessment Update.

Head Start Quality Assurance Report PY01/FY25

October Report/September Data

How Are We Doing?



HEAD START Preschool Attendance - September 2025

- ✓ **465** Actual Enrollment (Under/Over **0** Student(s)) – Funded **465**
- ✓ **4%** Disability Students – **10%** Target
- ✓ **90%** Average Daily Attendance (Funded Enrollment)



HEAD START Preschool NFS/ICP/Admin Expenses Rate

- ✓ **\$1,382,677** NFS Collected – **\$1,133,347** NFS Needed
- ✓ **\$234,865** Indirect Costs Collected
- ✓ **14%** Admin Expense Rate



HEAD START Preschool CACFP Meals/Reimbursements

- ✓ **\$15,014** Reimbursed This Month - **\$89,301** Reimbursed This Year
- ✓ **21** days of Service – **5,346** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Preschool Quality Assurance

- ✓ **81** Files Reviewed/**27** Classrooms Observed
- ✓ **145** Incomes Verified/**0** Surveys/**27** Community Contacts
- ✓ **Self-Assessment** – **3** Findings/**3** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **45** Findings/**45** Corrections/**0** Remaining

ANNOUNCEMENTS:

Preparing for the FA 1 Federal Review. Completing the Head Start 2026 Community Assessment Update.

Early Head Start Quality Assurance Report PY01/FY25

November Report/October Data

How Are We Doing?



EARLY HEAD START Attendance - October 2025

- ✓ **16** Actual Enrollment (Under/Over - **0** Student(s)) – Funded **16**
- ✓ **12.5%** Disability Students – **10%** Target
- ✓ **87%** Average Daily Attendance (Actual Enrollment)



EARLY HEAD START NFS/ICP/Admin Expenses Rate

- ✓ **\$20,679** NFS Collected - **\$67,317** NFS Needed
- ✓ **\$15,082** Indirect Costs Collected
- ✓ **11%** Admin Expense Rate



Early Head Start CACFP Meals/Reimbursements

- ✓ **\$1,329** Reimbursed This Month - **\$14,618** Reimbursed This Year
- ✓ **20** days of Service – **790** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



EARLY HEAD START Quality Assurance

- ✓ **2** Files Reviewed/**6** Classrooms Observed
- ✓ **0** Incomes Verified/**51** Surveys/**0** Community Contacts
- ✓ **Self-Assessment** – **3** Findings/**3** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **45** Findings/**45** Corrections/**0** Remaining

ANNOUNCEMENTS:

Preparing for the FA 1 Federal Review. Completing 2026 Head Start Detailed Monitoring. On-Site December Health & Safety Monitoring.

Head Start Quality Assurance Report PY01/FY25

November Report/October Data

How Are We Doing?



HEAD START Preschool Attendance - October 2025

- ✓ **465** Actual Enrollment (Under/Over **0** Student(s)) – Funded **465**
- ✓ **5%** Disability Students – **10%** Target
- ✓ **90%** Average Daily Attendance (Funded Enrollment)



HEAD START Preschool NFS/ICP/Admin Expenses Rate

- ✓ **\$1,576,829** NFS Collected – **\$1,133,347** NFS Needed
- ✓ **\$312,986** Indirect Costs Collected
- ✓ **15%** Admin Expense Rate (**Over 15% CAP**)



HEAD START Preschool CACFP Meals/Reimbursements

- ✓ **\$13,087** Reimbursed This Month - **\$95,177** Reimbursed This Year
- ✓ **20** days of Service – **4,154** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Preschool Quality Assurance

- ✓ **81** Files Reviewed/**27** Classrooms Observed
- ✓ **145** Incomes Verified/**0** Surveys/**27** Community Contacts
- ✓ **Self-Assessment** – **3** Findings/**3** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **45** Findings/**45** Corrections/**0** Remaining

ANNOUNCEMENTS:

Preparing for the FA 1 Federal Review. Completing 2026 Head Start Detailed Monitoring. On-Site December Health & Safety Monitoring.



Chief Executive Officer's Report

Prepared for:

December 9, 2025 Governing Board Meeting

Prepared by:

Michelle Morehead
115 S. Kaufman Street
PO Box 427
Linden, TX 75563

Phone: 430-218-8277
Email: michelle.morehead@csntexas.org
Website: csntexas.org
Facebook: Community Services of Northeast Texas, Inc.

Community Services of Northeast Texas, Inc. Impact Report

Head Start Preschool • Ages 3-5 years • Preparation for Kindergarten • Family Empowerment • 465 Children Served • In-Kind: 100% Met • Partnerships with Bloomburg ISD, Hughes Springs ISD, Pittsburg ISD, and Texarkana ISD Head Start Preschool focuses on preparing children for Kindergarten and empowers families to break the cycle of generational poverty.	Family Empowerment • Priority: Individuals and families that are willing to work toward self-sufficiency • Budgeting/Financial Literacy • Employment Readiness • 99 Individuals Enrolled • 11 Individuals Transitioned out of Poverty • Stabilization Assistance Family Empowerment focuses on the entire family empowering them to break the cycle of generational poverty.
Early Head Start • Ages 12 months-3 years • Preparation for Preschool • Family Empowerment • 16 Children and Families Served • In-Kind: 31% Met Early Head Start focuses on preparing children for Pre-Kindergarten and empowers families to break the cycle of generational poverty.	Comprehensive Energy Assistance Program (CEAP) • Priority: Elderly, Disabled, Families with Children 5 years and younger • Utility Assistance • Heating/Cooling Assistance • Energy Saving Tips • 2025 Client Assistance funds are fully expended CEAP assists individuals and families with their utility bills and heating/cooling systems.
Tenant Based Rental Assistance (TBRA) • Priority: Individuals and families that are willing to work toward self-sufficiency • Priority: Persons with Disabilities • Priority: Disaster Relief • Rental Assistance • Utility Assistance TBRA assists with rental and utility assistance for a limited timeframe.	CSBG Discretionary • Priority: Organizational Capacity Improvements The current CSBG Discretionary Grant of \$2,000.00 was awarded to aid in organizational capacity improvements. It is being used for IT related needs.
Student Impact • Priority: Students that are interested in obtaining skills related to employment and adulthood • We currently have one student from Jefferson ISD working in the Student Impact Program. The Student Impact Program is an opportunity for High School Students aged 16 and up to gain employment related skills that will last a lifetime.	Mrs. Margaret's Food Pantry • Priority: Provide food for anyone experiencing food insecurity • Funded by donations (food and money) • Local Church donated a truckload of food • \$411 carried over from 2024 donations • \$950 in donations received in 2025 • Over 107 individuals served in 2025 Mrs. Margaret's Food Pantry currently has over \$800 left to continue serving individuals families experiencing food insecurity.
YEAR TO DATE TOTAL EXPENDED FUNDS: \$7,051,199.55 TOTAL INDIVIDUALS SERVED: 7,608 TOTAL ECONOMIC IMPACT: \$49,358,396.80 *Total economic impact is calculated by multiplying the total federal expenses times 7 (per our Auditor)	

Future Impact Plans (part of the 10 year plan)

Homeowner Reconstruction Assistance Program (HRA) • Priority: Reconstruction/Replacement of dilapidated homes/manufactured housing units • Site built homes • Manufactured housing units • Forgivable loan or grant *This is option one for permanent housing ownership programs being considered.	Homebuyer Assistance with New Construction Program (HANC) • Priority: Pathway to Homeownership • Site built homes • Manufactured housing units • Fixed-rate loan • Loan is held by TDHCA *This is option two for permanent housing ownership programs being considered.
Contract for Deed Program (CFD) • Conversion of contracts for deeds into traditional mortgages through acquisition or refinance • Reconstruction • New Construction • Replacement of manufactured housing	Amy Young Barrier Removal Program (AYBR) • Priority: Persons with Disabilities • Accessibility modifications to existing homes • Tenants or homeowners • Construction oversight
Federally Qualified Health Center (FQHC) • Priority: Individuals and families in need of healthcare • Sliding scale fees Healthcare in our rural service area is scarce. FQHC's are currently being researched further.	Permanent Housing Solutions Partnership • Priority: Transitional Housing participants, unhoused population Coordinate with a permanent housing solutions partner to provide permanent housing for the unhoused or temporarily housed.
A New Beginning Transitional Housing • Priority: Unhoused population, individuals and families that are willing to work toward self-sufficiency • Temporary Housing A New Beginning Transitional Housing assists the unhoused population in our service area. Currently, the Morris House is occupied. There are plans for additional transitional housing locations.	Head Start/Early Head Start Expansion • Home based (HS and EHS) • More EHS seats • Child Care Partnerships Future plans for Head Start and Early Head Start include a home-based program that begins from the womb. Healthier mothers have the potential of leading to healthier children.

Story of the Month:

This month's featured story of the month comes from Mrs. Margaret's Food Pantry! CSNT had an internal food drive and our team donated a pantry full of food for people experiencing food insecurity! Our next food drive will be not only internal, but also external to give the public a chance to participate in feeding individuals and families. We are excited to see Mrs. Margaret's Food Pantry grow! Thanks to our team, hundreds of people experiencing food insecurity and/or homelessness will receive food and hygiene items.



A New Beginning Transitional Housing Program

Change in Scope

Original Plans	New Plans
Location: Linden/Cass County	Location: Texarkana/Bowie County
Type of Units: Tiny Homes	Type of Units: Small Apartment Complex
Number of Units: 4	Number of Units: 10

Originally, our Transitional Housing Program was going to be located in Linden, Texas, one street over from the baseball fields; directly adjacent to the baseball field overflow parking lot. Since the city did not come through with the deed for the land, it is necessary to change the scope of the program.

Since the deal fell through, CSNT, Inc. will need to purchase land for the project. Due to Texarkana/Bowie County zoning requirements, we plan to sell the transitional housing units that we have to help secure the land needed.

Locating the program in Bowie County will afford many opportunities to the clients served in the program in comparison to Linden. Some of those opportunities include a more diverse job market, more community support, and access to public transportation. Access to these resources and others will empower individuals and families to work toward achieving permanent housing security while they are in transitional housing.

Homelessness Point in Time Reports

Currently, only four of the counties in our service area (Bowie, Lamar, Red River, Titus) are participating in homeless point in time counting. In those four counties, the count of unhoused individuals is over 230. We are planning to work with the Texas Homeless Network to help them obtain the point in time counts in the remainder of our service area. Some individuals on our team will be trained to complete these counts. In most areas, this count happens at an event that is specifically for the unhoused population. At the event, unhoused individuals are given a hot meal, basic necessities, and resources.



This data reflects demographic information on the students who participated in this assessment session.

***Texarkana Pre-School not included in this data.**

Total Students Participating:	307
--------------------------------------	------------

Students Age

Three-Year-Old :	37%	Four-Year-Old:	63%
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Race

White: 50%	Black/African American: 29%	Hispanic: 9%
	Multiracial: 12%	Not Specified: 0%

Language*

English: 95%	Spanish 5%	Unknown: 0%
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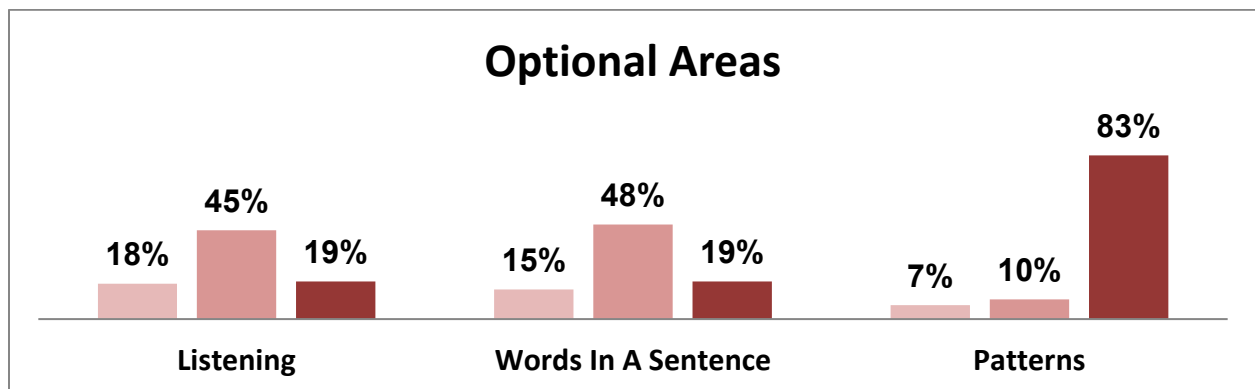
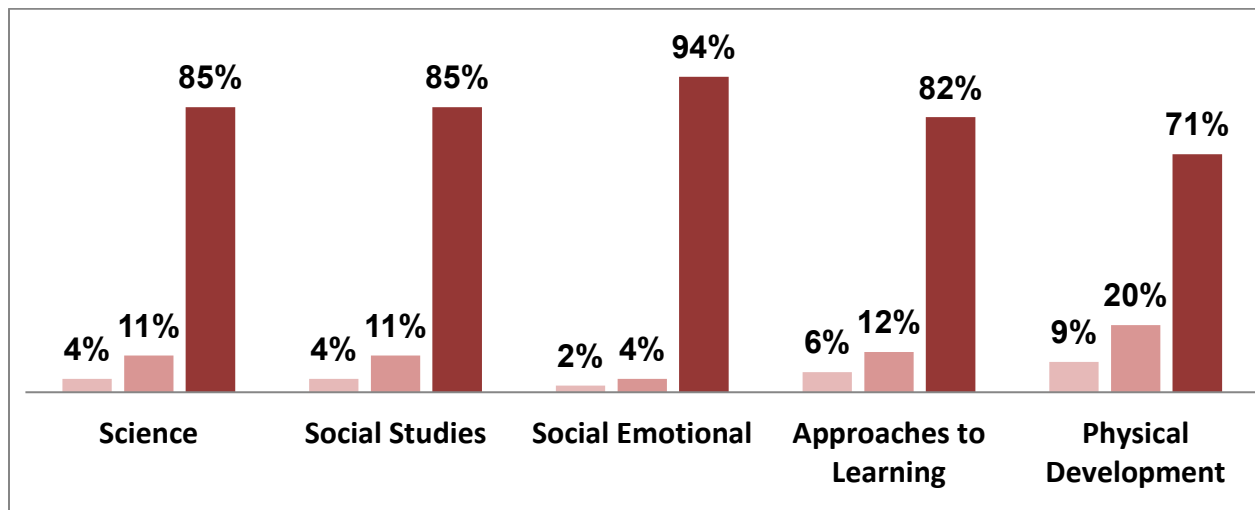
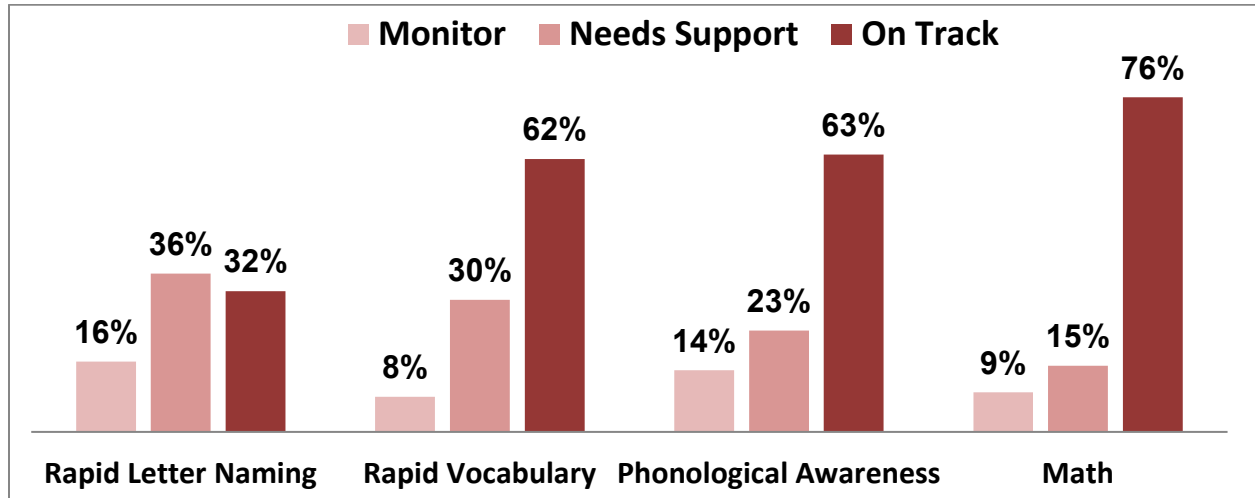
Disabilities

Yes:	6%	No:	94%
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CSNT Head Start Pre- School

CIRCLE Assessment 2025-2026

Wave 1 Program Report

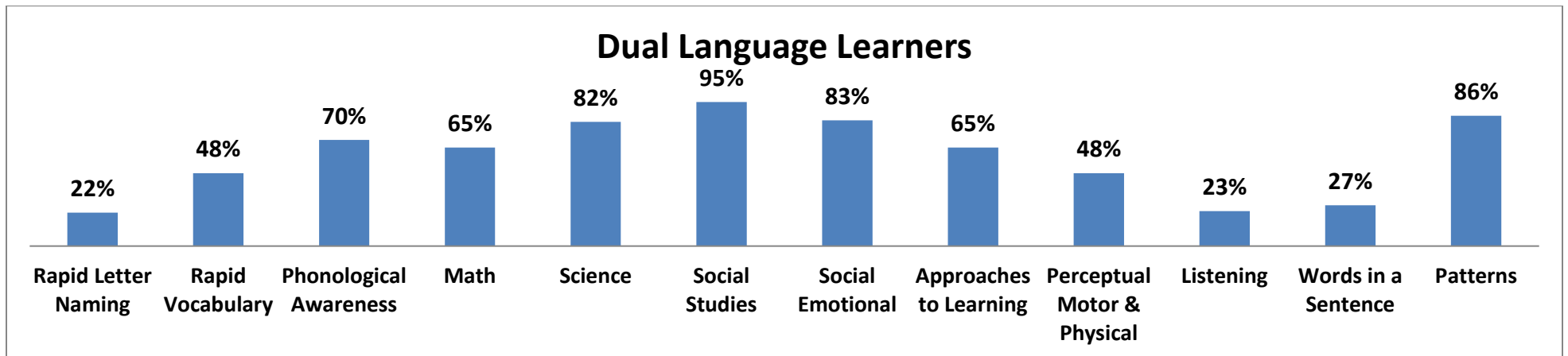
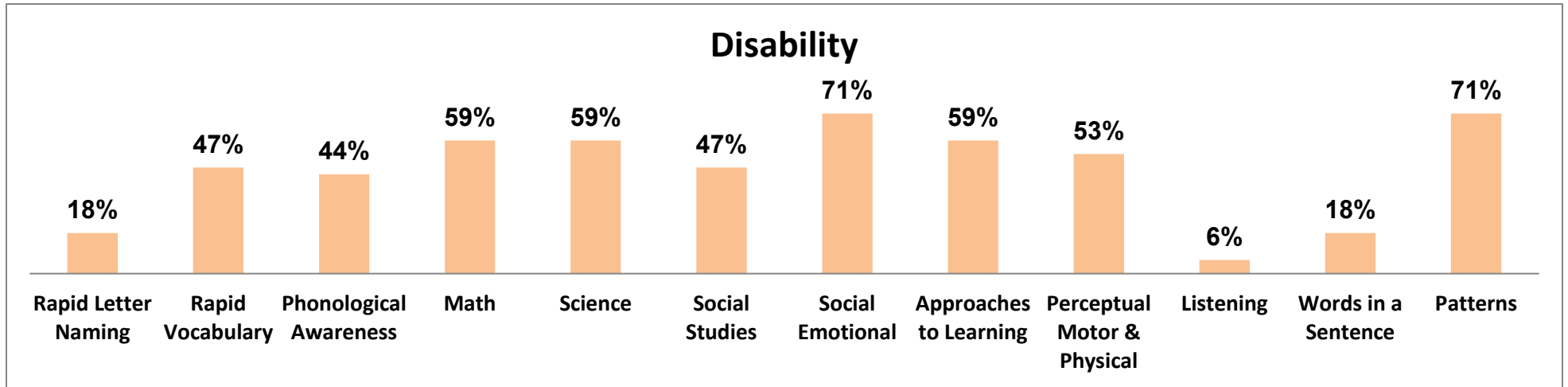


*Out of Range: The child is not within the specified age range or there is no established threshold at this time.

Percentage for the Out-of-Range areas is Rapid Letter naming 16%, Listening 18%, and Words in a Sentence 18%.

CSNT Head Start Pre-School

CIRCLE Assessment 2025-2026 Wave 1



Percentage based on "On Target"

CSNT Head Start Pre-School
CIRCLE Assessment Wave 1
Age Comparison Data 2025-2026

	3-Year-Old	4-Year-Old
Rapid Letter Naming	16%	42%
Rapid Vocabulary	79%	52%
Phonological Awareness	63%	63%
Math	76%	63%
Science	87%	83%
Social Studies	85%	83%
Social Emotional	95%	93%
Approaches to Learning	83%	81%
Physical Development	76%	68%
Listening	2%	29%
Words in a Sentence	13%	23%
Patterns	80%	83%
Total Students Tested	115	192

Percentage based on “On Target”

Listening, Words in a Sentence and Patterns are Optional areas.

CSNT Head Start Pre- School

CIRCLE Assessment Wave 1

Race Comparison Data 2025-2026

	White	Black / African American	Hispanic	Multiracial
Rapid Letter Naming	36%	17%	22%	14%
Rapid Vocabulary	73%	75%	48%	29%
Phonological Awareness	82%	50%	70%	29%
Math	82%	58%	65%	43%
Science	91%	75%	82%	86%
Social Studies	82%	92%	95%	71%
Social Emotional	100%	100%	83%	100%
Approaches to Learning	73%	92%	65%	43%
Physical Development	73%	67%	48%	29%
Listening	36%	17%	23%	14%
Words in a Sentence	27%	25%	27%	18%
Patterns	82%	75%	86%	71%
Total Students Tested	153	90	28	36

Percentage based on “On Target”

Listening, Words in a Sentence and Patterns are Optional areas.



This data reflects demographic information on the students who participated in this assessment session.

Total Students Participating:	130
-------------------------------	-----

Students Age

Three-Year-Old :	42%	Four-Year-Old:	58%
------------------	-----	----------------	-----

Race

White: 8%	Black/African American: 86%	Hispanic: 4%
	Multiracial: 2%	Not Specified: 0%

Language*

English: 96%	Spanish 4%	Unknown: 0%
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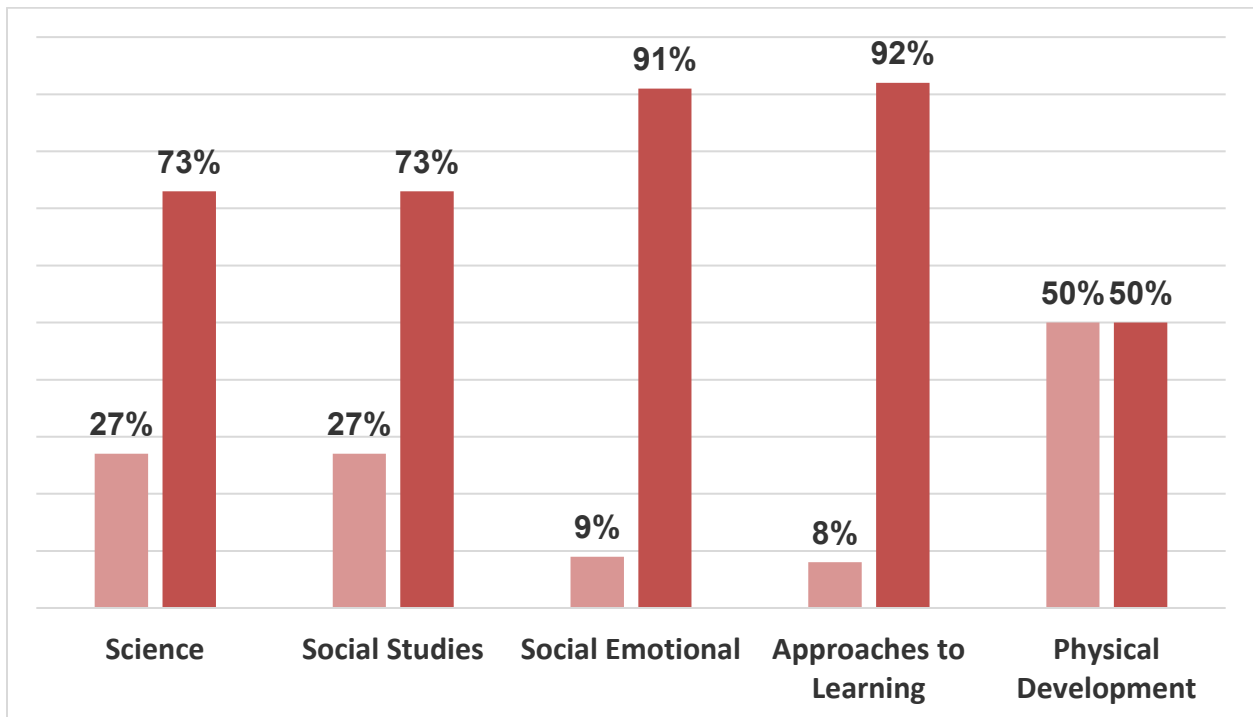
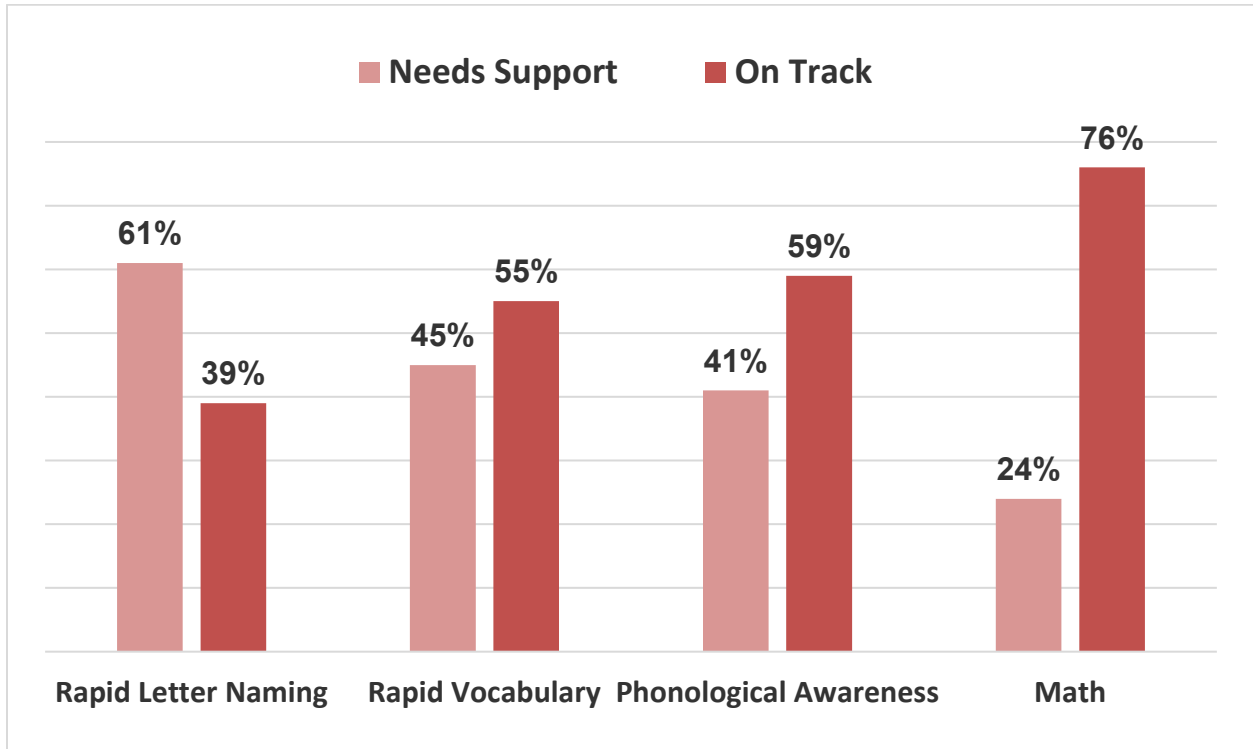
Disabilities

Yes: 2%	No: 98%
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Texarkana Head Start Pre-School

CIRCLE Assessment 2025-2026

Wave 1 Program Report



CSNT Texarkana Pre-School
CIRCLE Assessment Wave 1
Age Comparison Data 2025-2026

	3-Year-Old	4-Year-Old
Rapid Letter Naming	32%	46%
Rapid Vocabulary	72%	38%
Phonological Awareness	69%	49%
Math	72%	80%
Science	80%	66%
Social Studies	78%	68%
Social Emotional	93%	88%
Approaches to Learning	93%	88%
Physical Development	42%	57%
Total Students Tested	54	76

Percentage based on “On Target”

CSNT Texarkana Pre-School CIRCLE Assessment Wave 1 Race Comparison Data 2025-2026

	White	Black / African American	Hispanic	Multiracial
Rapid Letter Naming	75%	64%	45%	58%
Rapid Vocabulary	61%	67%	25%	71%
Phonological Awareness	35%	34%	0%	34%
Math	44%	50%	33%	39%
Science	64%	64%	68%	62%
Social Studies	64%	64%	68%	62%
Social Emotional	67%	66%	59%	77%
Approaches to Learning	66%	64%	58%	65%
Physical Development	75%	60%	80%	67%
Total Students Tested	11	111	5	3

Percentage based on “On Target”



This data reflects demographic information on the students who participated in this assessment session.

Total Students Participating: 1	Infants 12-18 Months
---------------------------------	-------------------------

Gender

Male: 100%	Female: 0%
------------	------------

Race

White: 0%	Black/African American: 100%	Hispanic: 0%
	Multiracial: 0%	Not Specified: 0%

Language

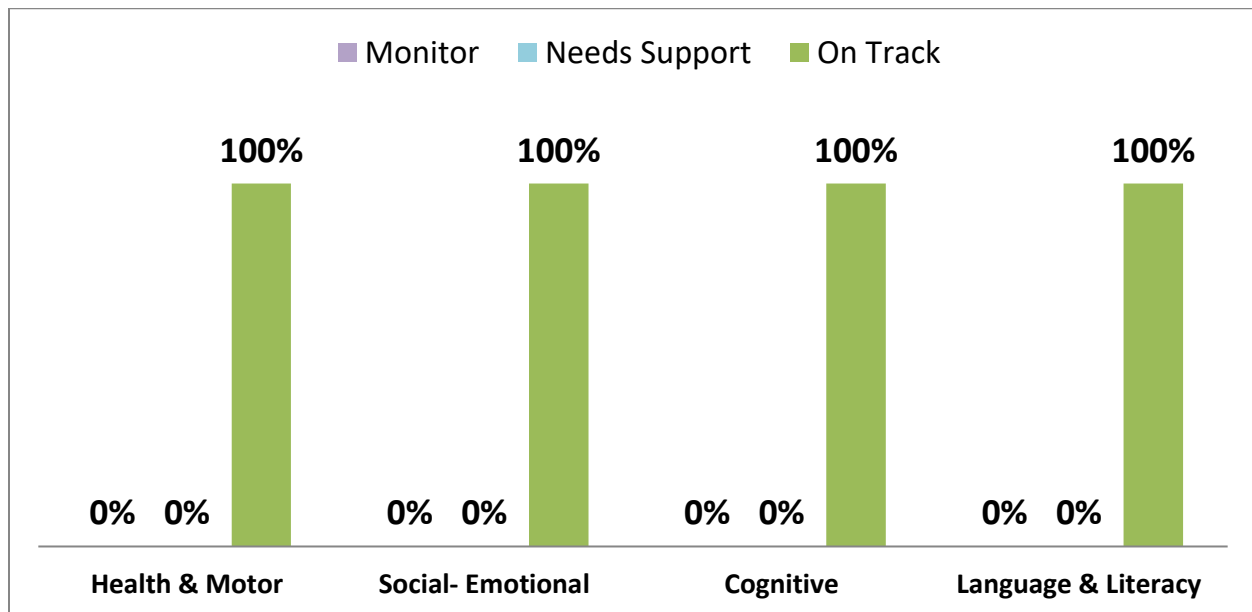
English: 100%	Spanish 0%	Unknown: 0%
---------------	------------	-------------

Disabilities

Yes: 0%	No: 100%
---------	----------

CSNT Early Head Start – CIRCLE Assessment 2025-2026

Wave 1 - Infants



No Dual Language Learners for Infants

No Disability for Infants

Race	White	Black / African American	Hispanic	Multiracial
Health & Motor	0%	100%	0%	0%
Social - Emotional	0%	100%	0%	0%
Cognitive	0%	100%	0%	0%
Language & Literacy	0%	100%	0%	0%
Total Students Tested	0	1	0	0

Percentage based on “On Target” for Race



This data reflects demographic information on the students who participated in this assessment session.

Total Students Participating: 4	Toddlers 18- 24 Months
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Gender

Male: 25%	Female: 75%
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Race

White: 0%	Black/African American: 100%	Hispanic: 0%
	Multiracial: 0%	Not Specified: 0%

Language

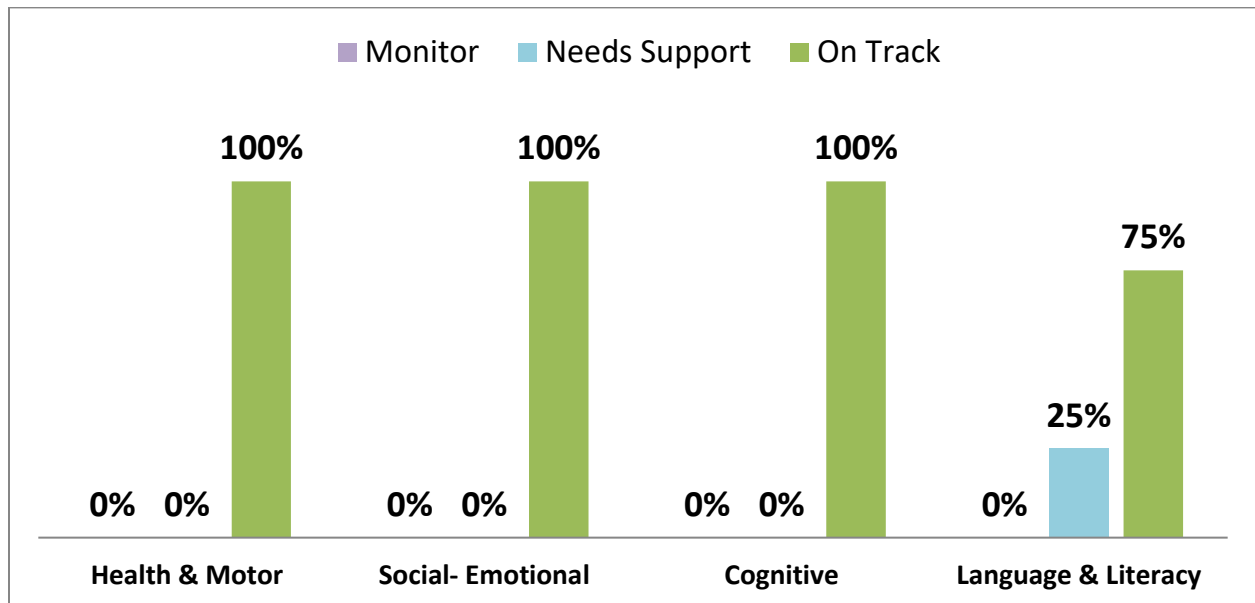
English: 100%	Spanish 0%	Unknown: 0%
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Disabilities

Yes: 0%	No: 100%
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CSNT Early Head Start – CIRCLE Assessment 2025-2026

Wave 1 - Toddlers



No Disability

No Dual Language Learners

Race	White	Black / African American	Hispanic	Multiracial
Health & Motor	0%	100%	0%	0%
Social - Emotional	0%	100%	0%	0%
Cognitive	0%	100%	0%	0%
Language & Literacy	0%	75%	0%	0%
Total Students Tested	0	4	0	0

Percentage based on “On Target” for Race

Early Head Start CIRCLE Assessment 2025-2026 Wave 1



This data reflects demographic information on the students who participated in this assessment session.

Total Students Participating: 11	Pre-School Entry 2-3 Years
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Gender

Male: 73%	Female: 27%
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Race

White: 18%	Black/African American: 64%	Hispanic: 9%
	Multiracial: 9%	Not Specified: 0%

Language

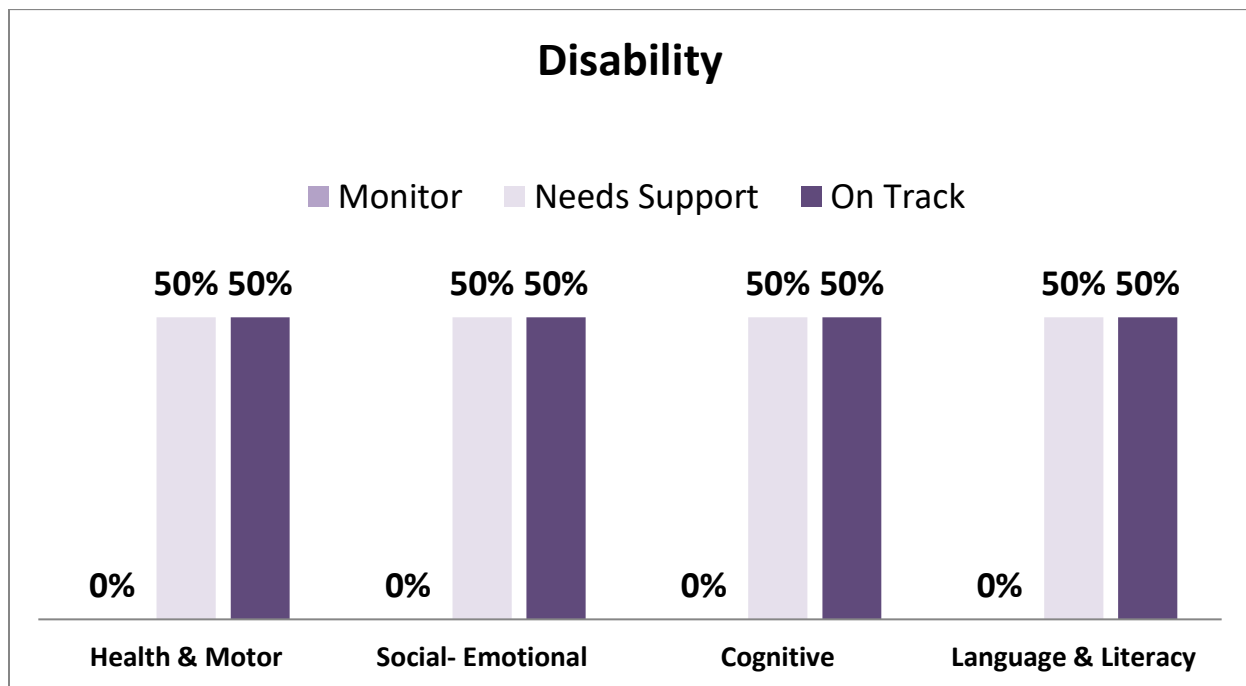
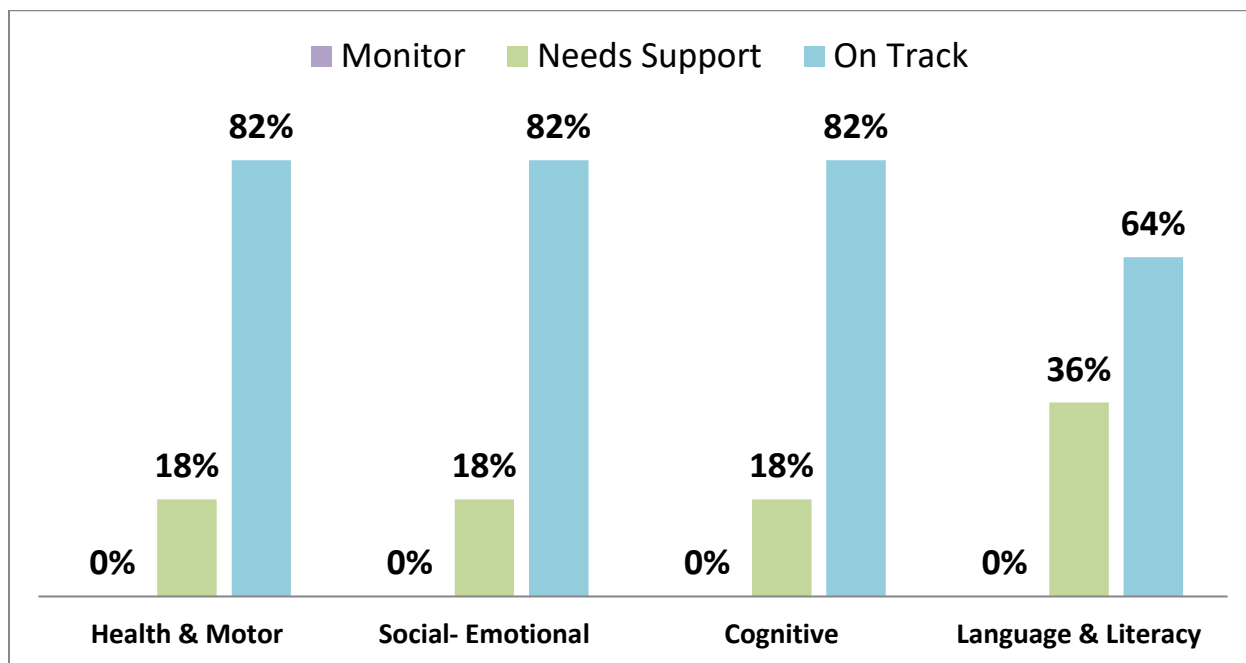
English: 100%	Spanish 0%	Unknown: 0%
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Disabilities

Yes: 18%	No: 82%
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CSNT Early Head Start – CIRCLE Assessment 2025-2026

Wave 1 – Pre School Entry



CSNT Early Head Start – CIRCLE Assessment 2025-2026

Wave 1 – Pre School Entry

No Dual Language Learners for Pre-School Entry

Race	White	Black / African American	Hispanic	Multiracial
Health & Motor	100%	71%	100%	100%
Social - Emotional	100%	71%	100%	100%
Cognitive	100%	71%	100%	100%
Language & Literacy	100%	57%	100%	0%
Total Students Tested	2	7	1	1

Percentage based on “On Target” for Race

Parent, Family, and Community Engagement Framework

School Readiness Goals 2025-2026

1. Goal: Parents will ensure that all children are healthy.

Objective: 85% of all students will complete health requirements. **63%**

Action Steps:

1. Compliance on initial physicals – **71%**
2. Compliance on initial dentals- **88%**
3. Compliance on six-month dentals – **61%**
4. Compliance on annual physicals – **58%**
5. Compliance on lead – **49%**
6. Compliance on hemoglobin – **54%**

2. Goal: Parents will increase family engagement skills.

Objective: 80% of Parents will participate in Family Engagement Activities. **48%**

Action Steps:

1. Parent Engagement Events – **20%**
2. Participation in Read Across America – **-no data yet**
3. Parent Powered Parenting Curriculum Participation – **75%**

3. Goal: Parents will be prepared for transition into kindergarten.

Objective: 80% of parents will complete activities that will ensure their child is ready to transition to ISD campus. **81%**

Action Steps:

1. Parent participation in Home Visits – **99%**
2. Parent participation in Parent Teacher Conferences. **97%**
3. Completion of home activities. – **48%**

4. Goal: Parent and Staff will participate in Mental Wellness activities.

Objective: 90% of parents and staff will participate in mental wellness activities. **87%**

Action Steps:

1. Participation in quarterly staff wellness activity. – **no data yet**
2. Parents will participate in Parent Powered Parenting Curriculum – **75%**
3. Participation in staff wellness training – **100%**

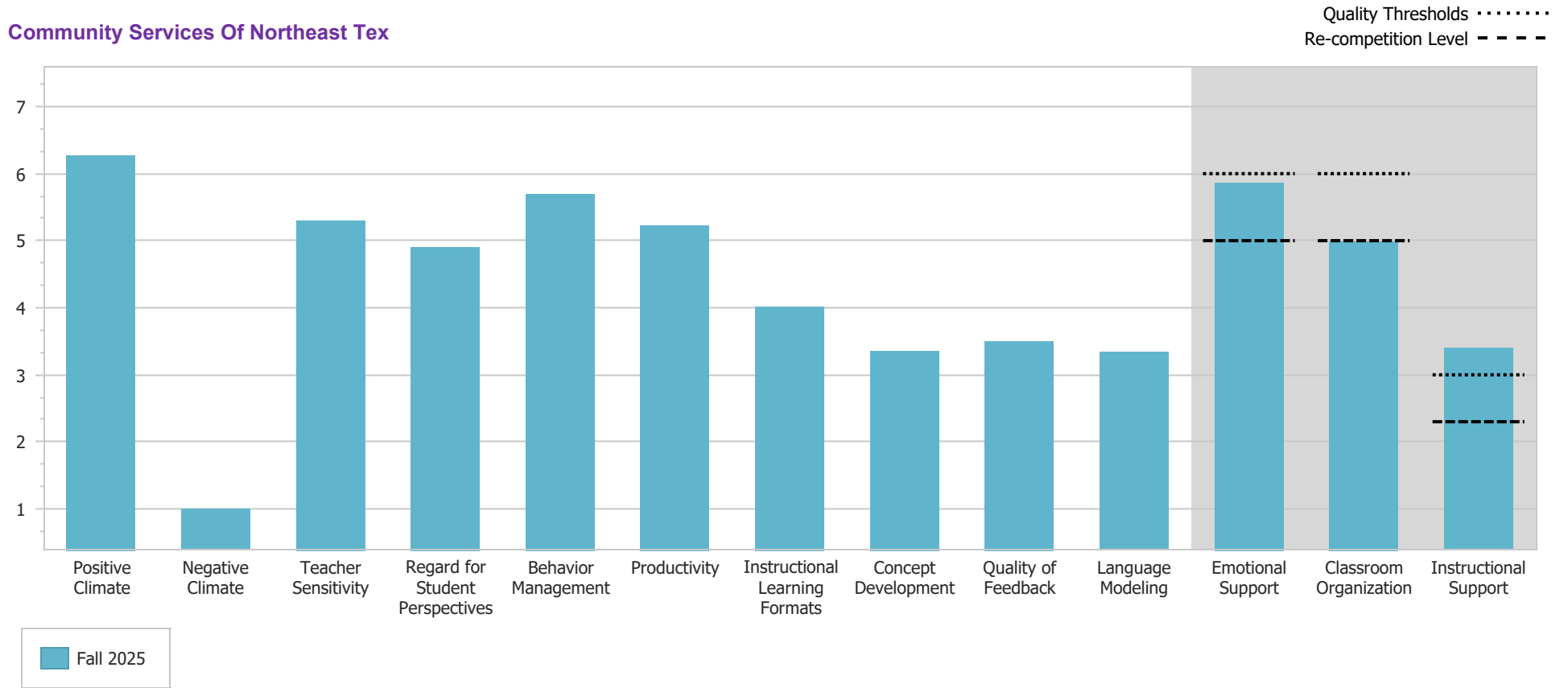


Community Services Of Northeast Tex

5630 - Pre-K CLASS® Average Score Charts

Observation Periods: Fall 2025

Community Services Of Northeast Tex



	PC	NC	TS	RSP	BM	PD	ILF	CD	QF	LM	ES	CO	IS
Fall 2025	6.27	1	5.3	4.91	5.7	5.23	4.02	3.36	3.5	3.34	5.87	4.99	3.4

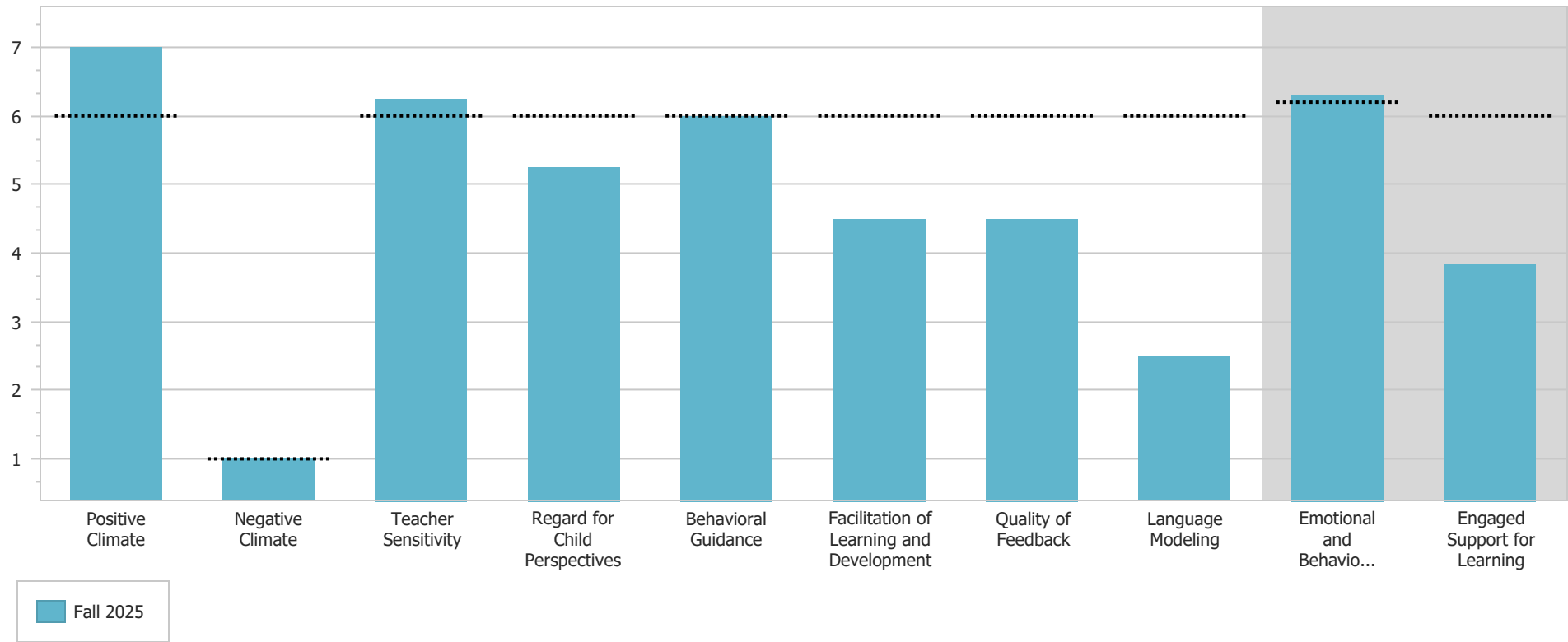
Community Services Of Northeast Tex

5631 - Toddler CLASS® Average Score Charts

Observation Periods: Fall 2025, EHS Fall 2024

Community Services Of Northeast Tex

Quality



	PC	NC	TS	RCP	BG	FLD	QF	LM	EBS	ESL
Fall 2025	7	1	6.25	5.25	6	4.5	4.5	2.5	6.3	3.84

CSNT Head Start 2025-2026 Program Goals Progress Report PY02

Program Goal 1: Strengthen comprehensive Health Services for children and families.					
Year Two Objective/Outcome One: 78% of parents will obtain (EPDST) health requirements for their children					
Fall Progress	63%	Winter Progress		Spring Progress	
Program Goal 1 Challenges: Parents obtaining documentation from health provider					

Program Goal 1: Strengthen comprehensive Health Services within the program.					
Year Two Objective/Outcome Two: 75% of parents/staff will participate in wellness activities					
Fall Progress	87%	Winter Progress		Spring Progress	
Program Goal 1 Challenges: Parents/staff feeling connected to the activities offered					

Program Goal 2: Provide Comprehensive School Readiness					
Year Two Objective/Outcome One: 63% of Head Start children will identify letters and make connections between letters, sounds, and print					
Fall Progress	34%	Winter Progress		Spring Progress	
Program Goal 2 Challenges: Teachers individualizing according to the data in the child assessment system					

Program Goal 2: Provide Comprehensive School Readiness					
Year Two Objective/Outcome Two: 63% of Early Head Start children will identify letters and make connections between letters, sounds, and print					
Fall Progress	75%	Winter Progress		Spring Progress	
Program Goal 2 Challenges: Teachers individualizing according to the data in the child assessment system					

Program Goal 2: Provide Comprehensive School Readiness					
Year Two Objective/Outcome Three: 78% of children will sequence count to 50					
Fall Progress	25%	Winter Progress		Spring Progress	
Program Goal 2 Challenges: Teachers individualizing according to the data in the child assessment system					

Program Goal 2: Provide Comprehensive School Readiness.					
Year Two Objective/Outcome Four: <u>Head Start</u> - 6 (Quality Score) in CLASS Emotional Support (ES) And Classroom Organization (CO) and 3 (Quality Score) increase in Instructional Support (IS) <u>Early Head Start</u> – Emotional & Behavior score of 6 and Engaged Learning score of 6 and Responsive Caregiving score of 6					
Fall Progress	ES = 5.87 CO = 4.99 IS =3.40 EB =6.30 EL =3.84	Winter Progress	ES CO IS EB EL	Spring Progress	ES CO IS EB EL
Program Goal 2 Challenges: Staff turnover, Teacher motivation, lack of understanding concepts					

Program Goal 3: Increase Parent Involvement in the Head Start/Early Head Start Program					
Year Two Objective/Outcome One: 70% of parents will be involved in their child's education					
Fall Progress	64%	Winter Progress		Spring Progress	
Program Goal 3 Challenges: Parent's willingness to participate and their ability to participate due to other commitments such as work or family responsibilities					