Community Services of Northeast Texas, Inc.
Board Meeting MINUTES
July 22, 2025
1031 CR 1913, Linden, Texas 75563

Board Members

John Baxter, Treasurer - Present
Representing Texana Bank, Private Sector

Cecelia Huff, Board Chair - Present
Representing Bowie County, Poverty Sector

Ross Hyde - Present
Representing Titus County, Private Sector

Jason Wright – Present
Representing Senator Ted Cruz, Public Sector

Karen Jones – Present
Marion County Tax A/C

Lindsay Hergert - Present
Representing Cass County Judge Travis Ransom, Public Sector

Keri Winters, Secretary - Present
Private Sector

Harmony Roberson - Present
Representing Cass County, Poverty Sector

Judge Doug Reeder, Vice-Chair - Absent
Morris County Judge, Public Sector

Teresa Thompson – Absent
Private

Martavius Jones, Parliamentarian - Absent
Representing Camp County as Policy Council Liaison, Poverty Sector

Angela Thompson – Absent
Representing Bowie County, Poverty Sector

CALL TO ORDER

Cecelia Huff, Board Chairperson called the meeting to order at 12:25 p.m.
Quorum: established __9__ of __12___, members present.

AGENDA

Motion: Ross Hyde, Member moved to accept the 7/22/2025 agenda
Second: John Baxter, Treasurer
All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

5/20/2025 Board Meeting Minutes, 7/8/2025 Executive Committee Minutes
Motion: John Baxter, Treasurer moved to accept the minutes as presented.
Second: Harmony Roberson, Member
All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Cecelia recognized birthdays.

TRAINING / PRESENTATIONS

None

COMMITTEE REPORTS

A. Planning & Evaluation – Committee met on April 10, 2025.
B. Personnel – Committee met on April 10, 2025.
C. Finance – Committee met on April 10, 2025.
D. Executive –This Committee meets only when necessary.
E. Nominating – This Committee meets annually in October.
F. By Laws- Committee met on April 10, 2025.

The Chair may make changes to committee rosters and/or develop new committees.
****Committees, other than Executive Committee, get named by the Board Chairperson**

Action Items

A. Seat New Board Member(s)

We currently have a full board of directors; no new members at this time.

B. Approve Consent Agenda*

1) Head Start/EHS & PIR Reports………………. (OS 5.9)………..………... ….Berny Harris
2) Community Services Report……..………………….(OS 5.9)……………..……Amy Perales
3) Human Resource Report………………………..(OS 5.9)…………….………Jim Howard
4) Service & HS Transportation Reports………... (OS 5.9) …..………..……….Robert Norton
5) Information Technology Report……………(OS 5.9)………….…………...…..David Buford
6) Financial Reports………………………………………………………………Shelley Mitchell

Motion: Harmony Roberson, Member
Second: Lindsay Hergert, Member
All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.
All in favor voted aye, none opposed, the motion carried unanimously

C. Discuss/Approve Disposition of Kitchen Equipment (Naples and New Boston)

Berny Harris discussed the disposition of the kitchen equipment at Naples and New Boston.

Motion: Karen Jones, Member made a motion to accept and approve as presented.
Second: Lindsay Hergert, Member
All in favor voted aye, none opposed, the motion carried unanimously

D. Discuss/Approve Head Start Transportation Waiver Request Ratification 2025/2026 School Year

Berny Harris discussed the ratification of the Head Start Transportation Waiver that was approved by the Executive Committee on 7/8/2025.

Motion: John Baxter, Treasurer made a motion to accept and approve as presented.
Second: Ross Hyde, Member
All in favor voted aye, none opposed, the motion carried unanimously

E. Discuss/Approve Disposition of Vehicle # 830 – 2008 Chevrolet Uplander

Berny Harris presented and discussed the disposition of vehicle 830.

Motion: Lindsay Hergert, Member made a motion to accept and approve as presented.
Second: Harmony Roberson, Member
All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports
Staff reports are located under the consent agenda this month.

10. Chief Executive Officer's Report

Michelle Morehead presented the CEO's monthly report.

11. Discussion Items

None

AUDIENCE COMMENTS

None

Motion to enter Executive Session at 12:33 PM: John Baxter, Treasurer
Second: Karen Jones, Member

EXECUTIVE SESSION

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

CEO Annual Performance Appraisal (Org Std 7.4)

CEO Annual Salary Review and Approval (Org Std 7.5)

a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
b. Discussion with respect to the purchase, exchange, lease, or value or real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

Motion to exit Executive Session at 2:10 PM: John Baxter, Treasurer
Second: Keri Winters, Member

REQUIRED ACTION FROM EXECUTIVE SESSION

Motion to approve required action from Executive Session: John Baxter, Treasurer
Second: Keri Winters, Member

ADJOURN

Motion: Ross Hyde, Member motioned to adjourn at 2:12 pm
Second: Karen Jones, Member
Hearing no descent, adjournment passed.

Approved by: ___________________________, on _______________, 2025
(Board Secretary) (Date)