Board Meeting

Tuesday, August 26, 2025 @ 12:00 Noon
Cass County Peace Officers Training Center
1031 County Road 1913, Texas 75563
Cecelia Huff, Board Chairperson
Michelle Morehead, B.S., CCAP, NCRT, NCRI, Chief Executive Officer

Board Members

Angela Thompson
Representing Bowie County, Poverty Sector

John Baxter, Treasurer
Representing Texana Bank, Private Sector

Cecelia Huff, Chairperson
Representing Bowie County, Poverty Sector

Ross Hyde - Absent
Representing Habitat for Humanity, Private Sector

Harmony Roberson - Absent
Representing Cass County, Poverty Sector

Lindsay Hergert - Absent
Representing Cass County Judge Travis Ransom, Public Sector

Judge Doug Reeder, Vice-Chair
Morris County Judge, Public Sector

Keri Winters, Secretary - Absent
Representing Cass County, Private Sector

Martavius Jones, Parliamentarian - Absent
Representing Camp County as Policy Council Liasion, Poverty Sector

Jason Wright - Absent
Representing Senator Ted Cruz, Public Sector

Karen Jones
Representing Marion County, Public Sector

Teresa Thompson
Representing Morris County, Private Sector

CALL TO ORDER

Cecelia Huff, Chairman called the meeting to order at _12:17__ p.m.
Quorum: established __6___ of __12__, members present.

AGENDA

Motion: _John Baxter_, moved to accept the 8/26/2025 agenda
Second: _Doug Reeder_
All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

Motion: _Doug Reeder_, moved to accept the 7/22/2025 minutes
Second: John Baxter
All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

TRAINING / PRESENTATIONS

Annual Board Training – Including Orientation, Conflict of Interest, Roles and Responsibilities, Bylaws was provided by Michelle Morehead. Each board member was given a new binder with all information included. They were informed of how to access the Open Meetings and Public Information Act Trainings.

COMMITTEE REPORTS

A. Planning & Evaluation – No current report required at this time
B. Personnel – No current report required at this time
C. Finance – No current report required at this time
D. Executive –This Committee meets only when necessary
E. Nominating – No current report required at this time
F. By Laws- No current report required at this time

The Chair may make changes to committee rosters and/or develop new committees.
****Committees, other than Executive Committee, get named by the Board Chairperson**

Action Items

A. Seat New Board Member(s) – No new board members

Motion: ______________________________, ______________________________

Second: ______________________________, ______________________________
All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.
All in favor voted aye, none opposed, the motion carried unanimously

B. Approve Consent Agenda✪
1) Head Start/EHS & PIR Reports.................. (OS 5.9)...............Misty Van Hooser
2) Community Services Report......................... (OS 5.9).......................Amy Perales
3) Human Resource Report.............................(OS 5.9).......................Rachel Kelsey
4) Service & HS Transportation Reports............ (OS 5.9) ....Robert Norton
5) Information Technology Report....................(OS 5.9)....................David Buford
6) Financial Reports.....................................(OS 5.9)................Melissa Burrows

Motion: _John Baxter_________________, _Member___________________

Second: _Angela Thompson______________, _Member___________________
All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.
All in favor voted aye, none opposed, the motion carried unanimously.

C. Discuss/Approve Risk Assessment✪

Motion: _Karen Jones___________, __Member________ made a motion to accept as presented

Second: _Doug Reeder__________, __Vice Chairperson_
All in favor voted aye, none opposed, the motion carried unanimously

D. Discuss/Approve CSBG CAP Update✪

Motion: _John Baxter______, __Member__________ made a motion to accept as presented

Second: _Karen Jones________, __Member__________
All in favor voted aye, none opposed, the motion carried unanimously

E. Discuss/Approve Strategic Plan Update✪

Motion: _John Baxter___, _Member___ made a motion to accept as presented

Second: _Doug Reeder__, _Member___
All in favor voted aye, none opposed, the motion carried unanimously

F. Discuss/Approve Customer Satisfaction Data ✪

Motion: _Karen Jones____, _Member____ made a motion to accept as presented

Second: _Angela Thompson_, _Member___
All in favor voted aye, none opposed, the motion carried unanimously

G. Discuss/Approve Annual Report✪

Motion: _Doug Reeder______, _Member____ made a motion to accept as presented

Second: _John Baxter_______, _Member____
All in favor voted aye, none opposed, the motion carried unanimously

H. Discuss/Approve Organization Wide Budget

Motion: John Baxter, Member made a motion to accept as presented.
Second: Karen Jones, Member
All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports

Staff Reports are located under the Consent Agenda.

10. Chief Executive Officer's Report
Michelle Morehead talked about the new Student Impact Program.

11. Discussion Items
CAPLAW Presentations: Cecelia Huff and Michelle Morehead presented what they learned at the CAPLAW Conference.

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

No Executive Session

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

Motion to enter Executive Session at ________pm: _____________, ____________
Second: ____________________, ________________________

Motion to exit Executive Session at __________pm: _____________, ____________
Second: ____________________, ____________________

a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
b. Discussion with respect to the purchase, exchange, lease, or value or real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

REQUIRED ACTION FROM EXECUTIVE SESSION

Motion: __________________made a motion to action from Executive Session
Second: __________________, ________________________
All in favor voted aye, none apposed, the motion carried unanimously

ADJOURN

Motion: _Karen Jones, Member____motioned to adjourn at _1:34_pm
Second: _Doug Reeder, Vice Chairperson_
Hearing no descent, adjournment passed.

Approved by: ____________________________, on _______________, 2025
(Board Secretary) (Date)