



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

- **Pledge of Allegiance (Texas)**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

- **Community Action Promise**

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.

- **Our Mission**

CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.

- **Our Community Services Vision**

To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy

- **Our Head Start Vision**

To provide a system of education and encouragement which results in school-readiness for young children and their families

- **Invocation**

Board Meeting

Tuesday, February 24, 2026 @ 12:00 Noon

East Texas Enrichment Center

510 E. Bonham Street, Jefferson, Texas 75657

Doug Reeder, Board Vice Chairperson

Michelle Morehead, B.S., CCAP, NCRT, NCRI, Chief Executive Officer

If you need assistance with physical accessibility to the meeting, please call 430-218-8277

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Agenda 2/24/2026*

4. Approval of Minutes 12/9/2025*

5. Chairperson's Comments and Recognitions

6. Training

Audit Presentation – Neil Phillips

ERSEA Training – Alisha Oliver

7. Committee Reports and Information – No committee reports at this time.

- A. Planning & Evaluation
- B. Personnel
- C. Finance
- D. Executive
- E. Nominating
- F. By Laws

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

8. Action Items

A. Seat new board member(s), if any* - No new members at this time.

B. Approve Consent Agenda*

- 1) Head Start/EHS ReportsMisty Van Hooser
- 2) Family Empowerment ReportHeather Humphries
- 3) Human Resource ReportCassi Bell
- 4) Service & HS Transportation Reports.....Robert Norton
- 5) Information Technology Report.....David Buford
- 6) Financial Reports.....Katie Proctor

C. Discuss/Approve Officer Nominations/Elections

D. Discuss/Approve Slate of Officers/Installation of Officers

E. Discuss/Approve Appointment of Parliamentarian (by Board Chairperson)

- F. Discuss/Approve** Committees/Committee Members
- G. Discuss/Approve** Board Resolution – Signatory – Michelle Morehead
- H. Discuss/Approve** Justification of Detailed Monitoring Summary of Results – Misty Van Hooser
- I. Discuss/Approve** Justification of Head Start Disability Waiver Request PY02 – Misty Van Hooser
- J. Discuss/Approve** CACFP Corrective Action – Misty Van Hooser
- K. Discuss/Approve** Cybersecurity Policies and Procedures – David Buford
- L. Discuss/Approve** Disposal of Vehicles 830 and 831 – Robert Norton
- M. Discuss/Approve** Annual Audit
- N. Discuss/Approve** IRS Form 990

9. Staff Reports

Staff Reports are located under the consent agenda.

10. Chief Executive Officer’s Report

11. Discussion Items

12. Audience Comments

13. Executive Session – No Executive Session

Reminder: According to Robert’s Rules of Order, the minutes from Executive Session are reviewed and approved exclusively by those members who were present at the session. While there’s an option to share the minutes with all members, the confidentiality of the discussions must be preserved.

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes.

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

14. Required Action from Executive Session

15. Adjourn Board Meeting

* Requires Board Vote

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