

Community Services of Northeast Texas, Inc.
Board Meeting MINUTES
December 9, 2025
Sweet Briar Farm
357 County Road 1132, Linden, Texas 75563

Board Members

John Baxter, Treasurer - Absent
Representing Texana Bank, Private Sector

Cecelia Huff, Board Chair - Present
Representing Bowie County, Poverty Sector

Ross Hyde - Present
Representing Titus County, Private Sector

Jason Wright – Absent
Representing Senator Ted Cruz, Public Sector

Karen Jones – Present
Marion County Tax A/C

Lindsay Hergert - Present
Representing Cass County Judge Travis Ransom, Public Sector

Keri Winters, Secretary - Present
Private Sector

Harmony Roberson - Present
Representing Cass County, Poverty Sector

Judge Doug Reeder, Vice-Chair - Absent
Morris County Judge, Public Sector

Teresa Thompson – Present
Private Sector

Sheyenne Baker - Present
Policy Council Liaison, Poverty Sector

Angela Thompson – Present
Representing Bowie County, Poverty Sector

CALL TO ORDER

Cecelia Huff, Board Chairperson called the meeting to order at 12:30p.m.
Quorum: established 9 of 12, members present.

AGENDA

Motion: Keri Winters, Member moved to accept the 12/9/2025 agenda
Second: Sheyenne Baker, Member
All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

10/28/2025 Board Meeting Minutes
Motion: Lindsay Hergert, Member moved to accept the minutes as presented.
Second: Ross Hyde, Member
All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Cecelia Huff thanked everyone for being present.

TRAINING / PRESENTATIONS

Michelle Morehead presented plaques to Cecelia Huff and Angela Thompson; outgoing Poverty Sector members.

COMMITTEE REPORTS – No committee reports at this time.

- A. Planning & Evaluation
- B. Personnel
- C. Finance
- D. Executive
- E. Nominating
- F. By Laws

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

Action Items

- A. Seat new board member(s), if any*
No new board members at this time.

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Misty Van Hooser
- 2) Family Empowerment Report.....(OS 5.9).....Amy Perales
- 3) Human Resource Report.....(OS 5.9).....Rachel Kelsey
- 4) Service & HS Transportation Reports.....(OS 5.9)Robert Norton
- 5) Information Technology Report.....(OS 5.9).....David Buford
- 6) Financial Reports.....Melissa Burrows
- 7) Quality Assurance Report.....Berny Harris

Motion: Harmony Roberson, Member

Second: Karen Jones, Member

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

C. Discuss/Approve Health and Mental Health Services Advisory Meeting (pages 36-43)

Misty Van Hooser discussed the Lead Mitigation Plan and the changes to the forms.

1. Lead Mitigation Plan (pages 36-39)
2. Field Trip Request Form (page 40)
3. Activity Request Form (page 41)
4. Hearing Referral Form (page 42)
5. Vision Referral Form (page 43)

Motion: Sheyenne Baker, Member

Second: Angela Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports

Staff reports are located under the consent agenda this month.

10. Chief Executive Officer's Report

Michelle Morehead presented the CEO's monthly report.

11. Discussion Items

1. Transitional Housing Change in Scope (page 51)

Michelle Morehead presented the Transitional Housing Change in Scope.

2. Head Start Program Fall Data (pages 52-72)

Misty Van Hooser presented the Head Start Program Fall Data.

- a. School Readiness Performance Data Fall 2025 Data (pages 52-67)
- b. Parent, Family and Community Engagement Goals Fall 2025 Data (page 68)
- c. CLASS Fall 2025 Data (pages 69-70)
- d. Program Goals Fall 2025 (pages 71-72)

AUDIENCE COMMENTS

None

EXECUTIVE SESSION – No Executive Session

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- b. Discussion with respect to the purchase, exchange, lease, or value or real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

REQUIRED ACTION FROM EXECUTIVE SESSION

None

ADJOURN

Motion: Keri Winters, Member motioned to adjourn at 12:42 pm

Second: Lindsay Hergert

Hearing no descent, adjournment passed.

Approved by: _____, on _____, 2025
(Board Secretary) (Date)