



Employee Count Updates

Please note report information is as of 12/31/2025:

	Total			
	Employees	Full Time	Part Time	Sub/Temp
Head Start	71	68		3
Early Head Start	5	5		
CSBG/CEAP/TBA	7	7		
ICP	4	4		
Totals	87	84		3

December Hires: 1 - (Head Start)

December Separations: 1 - (Head Start)

Wipfli HRO Updates

- Full Ownership of Onboarding and Offboarding
- Continued Recruitment Support
- Benefits Administration-transition responsibility for managing employee benefits
- Employee Relations Support- provide guidance and assistance to address employee concerns

Wipfli CAS Updates

- Working with auditors to finalize the 2025 Audit
- Reviewing final Head Start/Early Head Start expenses for the program year ended 11/30/2025
- Finalizing approval of historical data load to facilitate Sage Intacct cutover date of January 15th



Employee Count Updates

Please note report information is as of 1/31/2026:

	Total Employees	Full Time	Part Time	Sub/Temp
Head Start	71	68		3
Early Head Start	5	5		
CSBG/CEAP/TBA	7	7		
ICP	4	4		
Totals	87	84		3

January Hires: 0

January Terminations: 0

Wipfli HRO Updates

- Full Ownership of Onboarding and Offboarding
- Updating new hire checklist, hire process and benefit process for efficiency
- Revamping recruitment strategy process and job posting days/interview scheduling
- Benefits Administration-transition responsibility for managing employee benefits reviewed and in progress
- Employee Relations Support- provide guidance and assistance to address employee concerns
- Provide guidance for LOA options and risk prevention

Wipfli CAS Updates

- Working with auditors to finalize the 2025 Audit
- Reviewing final Head Start/Early Head Start expenses for the program year ended 11/30/2025
- Finalizing approval of historical data load to facilitate Sage Intacct cutover date of January 15th