

Community Services of Northeast Texas, Inc.
Head Start Policy
Council Meeting
Tuesday, December 9, 2025 9:00 am
Head Start Management Building
124 N Main Street
Linden, Texas

Agenda/Minutes

Invocation: Teresa Thompson

1. **Call Meeting to Order:** 9:00a.m.
2. **Recognize New Policy Council Members**
Shawnquilla Snowend
3. **Establishment of Quorum** Yes
4. **Approval of Agenda**

A motion was made by Barbara Pipkins to accept the agenda. This motion was seconded by Wendy Acevedo. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

5. **Approval of Minutes for October 28, 2025**

Cody Meadows made a motion to accept the minutes of October 28, 2025 meeting as presented. The motion was seconded by Wendy Acevedo. The motion was put to a vote with majority of members voting in favor of by signaling aye. The motion carried.

Presentations

6. **A. Bloomburg Head Start:**Power Point by Candy Harris

7. **Reports**

- A. Financial Report

Bernie Yancey not present

by Misty Van Hooser: **See Attachment Document**

- a. Head Start Financial Report October 2025

We received our letter of reward December 3, 2025, fully funded December 1, 2025-November 30, 2026

- b. CACFP Financial Report October 2025

- B. Head Start Director Report Misty Van Hooser: **See Attachment Document**

- a. Head Start/Early Head Start Report December 2025

Received 45-day notice that the Federal Review Team will be here the week of

January 12, 2026.

b. Head Start/Early Head Start PIR December 2025

C. Chief Executive Officer Report

Michelle Morehead

She was excited that we received the full grant amount.

8. Committee Reports: See Attachment Document

A. Appoint Committee Member(s) **NONE**

B. Committee Report

1. Health and Mental Health Services Advisory Committee

The Health and Mental Health Advisory Meeting was productive, with valuable information shared regarding proper tooth brushing, parents providing healthy meals and snacks for children, and promoting the reduction of fast-food consumption. Additionally, services offered by CSBG were discussed.

9. Training

1. On-going detailed monitoring questions – Alisha Oliver- **See Attachment Document**

10. Action Items: See Attachment Document

A. Discuss and/or Approve Health and Mental Health Services Advisory Meeting Form Changes:

1. Lead Mitigation Plan
2. Field Trip Request Form
3. Activity Request Form
4. Hearing Referral Form
5. Vision Referral Form

A motion was made by Sheyenne Baker to accept the changes on the Lead Mitigation Plan, Field Trip Request Form, Activity Request Form, Hearing Referral Form, and Vision Referral Form. The motion was seconded by Barbara Pipkins. The motion was put to a vote with majority of members voting in favor of by signaling aye. The motion carried.

11. Discussion Items: See Attachment Document

A. Discuss Head Start Program Fall Data

1. School Readiness Performance Data Fall 2025 Data
2. Parent, Family, and Community Engagement Goals Fall 2025 Data
3. CLASS Fall 2025 Data
4. Program Goals Fall 2025

12. Audience Comments: None

13. Executive Session: Begin 9:48a.m. End 9:49a.m.

Sheyenne Baker moved for Policy Council to go into Executive Session at time 9:48a.m.,

Cody Meadows seconded the motion.

A. Personnel: See Attachment Document

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to Approval of new hires, terminations, and employee matters of a confidential nature.

14. Required Action from Executive Session

A motion was made by Sheyenne Baker to accept new hires, transfers, and terminations as presented. The motion was seconded by Cody Meadows. There was no discussion of the matter. The motion was put to vote with a majority of members voting in favor of by signaling aye. The motion carried.

15. Adjourn:

A motion to adjourn was made by Sheyenne Baker at 9:50. m. The motion was seconded by Cody Meadows.

Minutes Submitted by: Misty Van Hooser

Minutes approved by: _____