

**Community Services of Northeast Texas, Inc.
Head Start Policy Council Meeting
Tuesday, February 24, 2026, 9:00 am
Head Start Management Building
124 N Main Street Linden, Texas**

CALL TO ASSEMBLY

Please rise.

Pledge of Allegiance (US) – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*



Our Head Start Vision – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation: Teresa Thompson

1. **Call Meeting to Order:** 9:00am

2. **Recognize New Policy Council Members**

No new members

3. **Establishment of Quorum:** See Sign in Sheet

Yes, Quorum was established with the following Policy Council Members present:

4. **Approval of Agenda**

A motion was made by April Wilson to accept the agenda. This motion was seconded by Rebekah Rivera. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

5. Approval of Minutes for December 9, 2025

A motion was made by Rebekah Rivera to accept the minutes of December 9, 2025, meeting as presented. The motion was seconded by April Wilson. The motion was put to a vote with majority of members voting in favor of by signaling aye. The motion carried.

6. Presentations

A. Daingerfield Head Start: Kaye Nelms and MaRenda Traylor

7. Reports

A. Financial Report: Jess Ervin **See Attachment Document**

a. Head Start Financial Report

b. CACFP Financial Report

B. Head Start Director Report: Misty Van Hooser **See Attachment Document**

a. Head Start/Early Head Start Report February 2026

b. Head Start/Early Head Start PIR February 2026

c. Chief Executive Officer Report: Michelle Morehead **See Attachment Document**

Outreach program is moving into a new building in May. Currently work out of a small building housing 10 staff. They will share the building with DAV, Americal Legan and a massage therapist. The food pantry is growing and in the new location they will be able to store more food.

8. Committee Reports:

A. Appoint Committee Member(s)

B. Committee Report

9. Training: See Attachment Document

a. ERSEA– Alisha Oliver

10. Action Items: See Attachment Document

A. Discuss and/or Approve CACFP Expense Verification and Compliance Procedures

D. Discuss and/or Approve Disposition of Vehicles

A motion was made by April Wilson to accept the changes to CACFP Expense Verification and Compliance Procedures, Discuss and/or Approve 2025-2026 On-Going Detailed Monitoring, Discuss and/or Approve 2025-2026 Disability Waiver, Discuss and/or Approve Disposition of Vehicles. The motion was seconded By Rebekah Rivera. The motion was put to a vote with majority of members voting in favor of by signaling aye. The motion carried.

11. Discussion Items: Frances Evans - See Attachment Documents

A. Discuss Head Start Program Fall Data

1. School Readiness Performance Data Winter 2026 Data
2. Parent, Family, and Community Engagement Goals Winter 2026 Data: Misty Van Hooser
3. CLASS Winter 2026 Data: Will be in the package next month
4. Program Goals Winter 2026: Berny Harris

12. Audience Comments: None

13. Executive Session: Start time: 10:09am End time: 10:14am

A. Personnel

1. New hires and terminations

April Wilson moved for the Policy Council to go into Executive Session at 10:09am, Rebekah Rivera seconded the motion.

New hire Atlanta campus

Separation Voluntary Kaufman building and involuntary Hughes Springs campus

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

14. Required Action from Executive Session:

A motion was made by April Wilson to accept new hires, transfers, and separations as presented. The motion was seconded by Rebekah Rivera. Discussion about why staff were no longer with the agency. The motion was put to vote with a majority of members voting in favor of by signaling aye. The motion carried.

15. Adjourn: Time 10:14am

Minutes Submitted by Misty Van Hooser

Minutes approved by: _____